

# Duluth/North Shore Sanitary District – Board of Managers

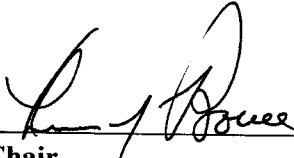
Meeting # 199 7:00 A.M August 16, 2016

French River Lutheran Church

Board Members Present: Scott Smith, Kevin Bovee, Katie Kuettel, Angela Braud, Dean Korri.  
Board Members Absent: None  
Others Present: Mia Thibodeau, Jay Crilley, Terri Walsh, Joe Jurewicz,  
Becky McNamara, Mary Murphy.

1. The meeting was called to order at 7:00 A.M. by **K. Bovee**.
2. **Approve Agenda:**
  - I. **Motion** to approve Agenda by **S. Smith**. **Second** by **D. Korri**. **Motion** passed unanimously.
3. **Approved Minutes:**
  - I. The minutes of the regular meeting #198, July 19, 2016, **Motion** to approve the minutes by **K. Kuettel**. **Second** by **S. Smith**. **Motion** passed unanimously.
4. **Public Comments/Input: Minnesota State Representative Mary Murphy:**
  - I. **M. Murphy** asked several questions regarding a future change in the monthly bill and if the District has the capacity to expand its area of service.  
**K. Bovee** thanked **M. Murphy** for her help in getting the District's appropriation.
5. **Communications/Correspondence:** None
6. **Treasurer's Report: Scott Smith:**
  - I. **Motion** by **S. Smith** to approve the monthly payables for \$35,388.19. **Second** by **D. Korri**. **Motion** passed unanimously.
  - II. **B. McNamara** presented the 2017 Annual Budget packet. The budget is based on a \$75/month sewer charge and a \$1,000/ year Debt Service Fee.  
**J. Jurewicz** discussed the need to budget for capital improvement projects, such as the Ryan Road manhole replacement and televising the gravity sewer sections.  
**B. McNamara** indicated the District P.O. Box will be changed to the Minneapolis/Saint Paul Airport Post Office.
  - III. **Motion** by **S. Smith** to bill back the New Scenic Café at 5461 North Shore Drive, for \$2,387.24. **Second** by **K. Kuettel**. **Motion** passed unanimously.
  - IV. **Motion** by **A. Braud** to authorize the Rates and Charges Committee to notify the Knife River/Larsmont Sanitary District, via attorney Ken Butler that their 2017 monthly rate is \$1,583, with a reconciler for 2016, sent in January.
  - V. **B. McNamara** stated that six properties still have discrepancies in taxes owed between the District and the Saint Louis County Reconciliation Report. She is working with the County to resolve this.
7. **Legal Issues: Fryberger, Mia Thibodeau:**
  - I. **M. Thibodeau** stated the FiOp contract is complete and will be signed at the end of meeting. The contract will run until July 31, 2017.
  - II. **M. Thibodeau** has not heard from the Department of Employment and Economic Development regarding the District's appropriation.
8. **Engineer's Report: MSA, Joe Jurewicz:**
  - I. **J. Jurewicz** met with the Operations Committee to discuss the 2017 budget.

9. **Operations Committee Report: Dean Korri:**  
I. The Committee met for discussion on the 2017 budget.
10. **Operations Report: PeopleService: Jaymes Crilley:**  
I. **J. Crilley** has ordered 50 insulation discs for \$20.50 each.  
II. **J. Crilley** stated the New Scenic Café has grease, even after jetting.  
III. **J. Crilley** said the control panel at 5342 Ryan Road has been replaced.  
IV. **J. Crilley** said there were eleven call outs between July 22<sup>nd</sup> and August 11<sup>th</sup>. Five basins had to be pumped because of the power outage after the storm.
11. **New Business:** None
12. **Old Business:**  
I. Cause/effect database  
II. Easements on the database-**M. Thibodeau** will give **J. Jurewicz** the CD of easements.  
III. Commercial CAF billing options
13. **Adjourn: Motion** to adjourn meeting by **K. Bovee**. **Second** by **K. Kuettel**. **Motion** passed unanimously at 10:00A.M.

Minutes Approved by:  9.20.16  
Chair Date

Katherine A Kuettel 9/20/2016  
Secretary Date

**Next Meeting Date:** The next meeting will be held at 7:00 am at French River Lutheran Church on Tuesday September 20<sup>th</sup>.

Minutes taken by: Terri Walsh  
DNSSD Mtg # 199, 08/16/2016, Minutes