

Duluth/North Shore Sanitary District – Board of Managers

Meeting # 198 7:00 A.M July 19, 2016

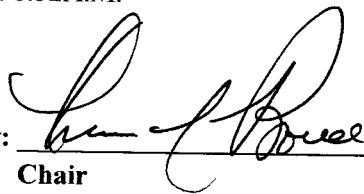
French River Lutheran Church

Board Members Present: Scott Smith, Kevin Bovee, Katie Kuettel, Angela Braud, Dean Korri.
Board Members Absent: None
Others Present: Mia Thibodeau, Jay Crilley, Terri Walsh, Erik Cooper, Deborah Medlin.

1. The meeting was called to order at 7:00 A.M. by **K. Bovee**.
2. **Approve Agenda:**
 - I. **Motion** to approve amended Agenda by **K. Kuettel**. **Second** by **A. Braud**. **Motion** passed unanimously.
3. **Approved Minutes:**
 - I. The minutes of the regular meeting #197, June 21, 2016, **Motion** to approve the minutes by **K. Kuettel**. **Second** by **A. Braud**. **Motion** passed unanimously.
4. **Public Comments/Input:** None
5. **Communications/Correspondence:** None
6. **Treasurer's Report: Scott Smith:**
 - I. **Motion** by **S. Smith** to approve the monthly payables for \$264,010.08. **Second** by **K. Kuettel**. **Motion** passed unanimously. The PFA payment was \$230,512.42 of the total amount.
 - II. **S. Smith** stated that Becky McNamara was reviewing the Saint Louis County Parcel Reconciliation list for discrepancies.
 - III. **D. Medlin** from WipFli reviewed the 2015 audit.
 - IV. **S. Smith** requested that **D. Medlin** submit a WipFli proposal for the next three years.
7. **Legal Issues: Fryberger, Mia Thibodeau:**
 - I. **M. Thibodeau** stated Becky McNamara has the FiOp contract to be signed. **M. Thibodeau** is waiting for FiOp's certificate of errors and omissions insurance.
 - II. **M. Thibodeau** stated she heard from the Minnesota Department of Employment and Economic Development who will draft an agreement in order for the District to receive the \$1.22 million appropriation to pay down the District's loan.
 - III. **K. Bovee** stated that Knife River/Larsmont Sanitary District has paid the District \$9,213.23, \$5205.00 for 2014, \$4008.23 for 2015. **Motion** by **K. Kuettel** to accept the Amendment to the Waste Water Service Agreement between the District and the Knife River/Larsmont Sanitary District, Dated October 1st, 2005. **Second** by **D. Korri**. **Motion** passed unanimously.
8. **Engineer's Report: MSA, Erik Cooper:**
 - I. **E. Cooper** stated the Ryan Road project will be discussed at the next Operations Committee meeting.
 - II. **E. Cooper** stated the MRWA Lateral Televising project is completed.
9. **Operations Committee Report: Dean Korri**
 - I. **D. Korri** discussed the 2017 budget. The Capitol R + R Core line item needs to be funded and deposited into the account. **D. Korri** and **S. Smith** will ask Becky McNamara to do this.
 - II. **D. Korri** stated that the pavement at the District's building on Superior Street and 47th Avenue East has finally been shaved and the door opens fully.

10. **Operations Report: PeopleService: Jaymes Crilley:**
I. **J. Crilley** discussed the need to increase the pump/pump stem inventory.
II. **J. Crilley** said that **T. Walsh** has entered 2016 information into the cause/effect spreadsheet. She will be entering the 2015 information next.
III. **J. Crilley** discussed the Lift Station # 1 bolt replacement. Stainless steel bolts replaced galvanized steel bolts.
IV. **J. Crilley** stated there were four callouts from June 26th-July 11th. Several electrical conduits that had I + I issues were sealed.
11. **New Business:** None
12. **Old Business:**
I. Easements on the database
II. Commercial billing options
13. **Adjourn: Motion** to adjourn meeting by **K. Bovee**. **Second** by **K. Kuettel**. **Motion** passed unanimously at 8:52A.M.

Minutes Approved by:

 8.16.16
Chair Date

 8/16/2016
Secretary Date

Next Meeting Date: The next meeting will be held at 7:00 am at French River Lutheran Church on Tuesday August 16th.

Minutes taken by: Terri Walsh
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