

Duluth/North Shore Sanitary District – Board of Managers

Meeting # 197 7:00 A.M June 21, 2016

French River Lutheran Church

Board Members Present: Scott Smith, Kevin Bovee, Katie Kuettel, Angela Braud, Dean Korri.
Board Members Absent: None
Others Present: Mia Thibodeau, Jay Crilley, Terri Walsh, Joe Jurewicz.

1. The meeting was called to order at 7:05 A.M. by **K. Bovee**.
2. **Approve Agenda:**
 - I. **Motion** to approve Agenda by **S. Smith**. **Second** by **K. Kuettel**. **Motion** passed unanimously.
3. **Approved Minutes:**
 - I. The minutes of the regular meeting #196, May 17, 2016, **Motion** to approve the minutes by **K. Kuettel**. **Second** by **S. Smith**. **Motion** passed unanimously.
4. **Public Comments/Input:** None
5. **Communications/Correspondence:**
 - I. **K. Bovee** received a notice from FEMA, requiring documentation for all repairs that were completed from June 2012 flood. **M. Thibodeau** will complete and mail the information to FEMA.
 - II. **A. Braud** notified Bill Mittlefehdt, John Fisher, and Carol Surrine, by email that the Board will communicate information to the residents about the debt reduction appropriation that was approved by the Minnesota Legislature.
6. **Treasurer's Report: Scott Smith:**
 - I. **Motion** by **S. Smith** to approve the monthly payables for \$39,431.86. **Second** by **K. Kuettel**. **Motion** passed unanimously
 - II. **S. Smith** distributed a copy of the 2015 Audit to the Board members. Deborah Medlin, CPA from WipFli, will attend the July Board meeting to review the audit.
 - III. **S. Smith** discussed the ongoing dispute with the Knife River/Larsmont Sanitary District. They are not paying their monthly bill according to their own formula. **Motion** by **S. Smith** to have attorney Ken Butler file a claim against Knife River in conciliation court. **Second** by **K. Kuettel**. **Motion** approved unanimously.
7. **Legal Issues: Fryberger, Mia Thibodeau:**
 - I. **K. Bovee** stated that he was deposed June 15, 2016 in the Greshowak lawsuit.
 - II. **M. Thibodeau** stated that the FiOp contract should be signed by the July meeting.
 - III. **M. Thibodeau** stated that the Minnesota Legislature approved a \$1.22 million grant to the PFA to pay down the District's loan. The money will be distributed by the Department of Employment and Economic Development to the PFA after July 1st.
K. Bovee sent a thank you to Senator Tom Bakk, Representative Mary Murphy, and Fryberger attorney Kevin Walli.

8. **Engineer's Report: MSA, Joe Jurewicz:**
 - I. **J. Jurewicz** stated that he has received the video tapes from the Minnesota Rural Water Association. They televised the lateral pipes of seven residences and will return to tape seven more. **J. Jurewicz** will review the video tapes before the July meeting.
 - II. **J. Jurewicz** stated that the Lakewood Road manhole's air release valve was full of ground water when inspected by PeopleService. He will check to see if there is a reason it is not draining.
 - III. **J. Jurewicz** indicated that **J. Crilley** is developing a cause and effect spreadsheet to track repairs and problems with the system.
 - IV. **J. Jurewicz** stated that Lift Station #2 had an odor problem. The pipe was separated. It was repaired and the seal was replaced.

9. **Operations Committee Report: Joe Jurewicz**
 - I. **D. Korri** said the budgeting process will begin in July. **J. Jurewicz** stated the capital budgeting for long term repairs had been dropped from last year's budget during the transition from Ayres Engineering to MSA. It will be added to the 2017 Budget.
 - II. The committee will also review the annual inspection procedures.

10. **Operations Report: PeopleService: Jaymes Crilley:**
 - I. **J. Crilley** stated there were four callouts for minor repairs from May 18th – June 21st.
 - II. **J. Crilley** presented the Dan Gaylord connection application for 5126 McQuade Road. **Motion by D. Korri** to approved the connection application with the stipulations that an approved contractor is utilized, that a revised easement is processed, that setback rules for the State of Minnesota are followed, and that a cleanout be installed at the eaves line. Also, additional fees for engineering, legal, and the inspection will be required. **Second by A. Braud. Motion** passed unanimously.
 - III. **J. Crilley** stated that Lift Station #1 telephone line was repaired at no cost. Also the media will be changed within the week. The main line lift stations received their annual inspection with W. W. Goetsch. The New Scenic Café is due for its annual cleaning.
 - IV. **J. Crilley** stated that the two tax forfeited properties have been serviced. The control panel has been removed at 7523 East Superior Street. The basin was insulated and protected prior to the home demolition. The pump was not pulled because the gate valve needs repair. The control panel and pump was removed from 5785 Alseth Road.

11. **New Business:** None

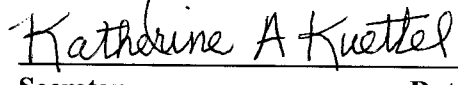
12. **Old Business:**
 - I. 47th Avenue East and Superior Street. The pavement has not been lowered yet.
 - II. Easements on the database

13. **Adjourn: Motion** to adjourn meeting by **K. Bovee. Second by D. Korri. Motion** passed unanimously at 8:21A.M.

Minutes Approved by:


Chair

7.19.16
Date


Secretary

7/19/2016
Date

Next Meeting Date: The next meeting will be held at 7:00 am at French River Lutheran Church on Tuesday July 19st.