

# Duluth/North Shore Sanitary District – Board of Managers

Meeting # 196 7:00 A.M May 17, 2016

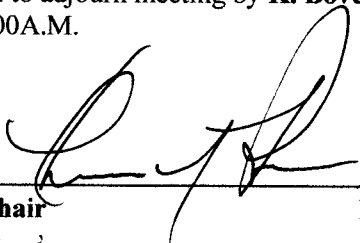
French River Lutheran Church

Board Members Present: Scott Smith, Kevin Bovee, Katie Kuettel, Angela Braud, Dean Korri.  
Board Members Absent: None  
Others Present: Mia Thibodeau, Jay Crilley, Terri Walsh, Dan LaPlante, Steve Bloom, Catherine Nachbar, Wendy Gustofson.

1. The meeting was called to order at 7:00 A.M. by **K. Bovee**.
2. **Approve Agenda:**
  - I. **Motion** to approve Agenda as amended by **S. Smith**. **Second** by **K. Kuettel**. **Motion** passed unanimously.
3. **Approved Minutes:**
  - I. The minutes of the regular meeting #195, April 19, 2016, **Motion** to approve the minutes by **K. Kuettel**. **Second** by **A. Braud**. **Motion** passed unanimously.
4. **Public Comments/Input:**
  - I. **C. Nachbar** stated she is looking to sell her property at 1301 Old North Shore Road. Catherine is looking for a formal letter stating that whomever is to purchase the property will not be responsible for the \$17,000 hook up fee. **S. Smith** to follow up and provide **C. Nachbar** with the requested documentation.
  - II. **S. Bloom** at 9309 Congdon Boulevard had the gravity sewage pipe repaired by Carlson Duluth because there was a back pitch in the pipe causing issues within the home. **Motion** by **S. Smith** to have the District assume the responsibility of the \$5,038.95 repair. **Second** by **A. Braud**. **Motion** passed unanimously.
5. **Communications/Correspondence:**
  - I. **K. Kuettel** stated the District Newsletter has been mailed and emailed.
6. **Treasurer's Report: Scott Smith:**
  - I. **Motion** by **S. Smith** to approve the monthly payables for \$36,579.16. **Second** by **K. Kuettel**. **Motion** passed unanimously.
  - II. **S. Smith** stated that 7523 East Superior Street, a tax forfeited property, will be demolished by the County. **Motion** by **S. Smith** to change status of property to abandoned effective 5/31/2016. **Second** by **K. Kuettel**. **Motion** passed unanimously. There is no Debt Service Fee after 2016. PeopleService will remove grinder pump and control panel and secure basin.
  - III. **Motion** by **S. Smith** to change status of 5785 Alseth Road to abandoned effective 8/31/2015. **Second** by **K. Kuettel**. **Motion** passed unanimously. There is no 2016 Debt Service Fee. PeopleService will remove grinder pump and control panel and secure basin.
7. **Legal Issues: Fryberger, Mia Thibodeau:**
  - I. **M. Thibodeau** stated the \$1.2 million bill for debt relief assistance is still with the Minnesota Legislature.
  - II. **K. Bovee** stated he will make a deposition regarding the Greshowak lawsuit on June 15<sup>th</sup>.
  - III. **M. Thibodeau** and Becky McNamara are still reviewing the FiOp contract. **Motion** by **S. Smith** to approve the contract with FiOp subject to the approval of the rates and charges committee. **Second** by **K. Kuettel**. **Motion** passed four yes, one no.

8. **Engineer's Report: MSA, Dean Korri:**
  - I. **D. Korri** stated the status of the Ryan Road manhole has remained the same. Monthly inspections will be performed and reported by PeopleService.
  - II. **D. Korri** stated MRWA Lateral Televising will be reviewed in 2017.
  
9. **Operations Committee Report:**
  - I. The committee did not meet this month.
  
10. **Operations Report: PeopleService: Jaymes Crilley:**
  - I. **J. Crilley** stated that Ferguson Waterworks has agreed to split the cost of the insulation discs. The bill will be paid once the correct invoice is received.
  - II. **J. Crilley** stated that a new retro-fit panel was ordered from Sy/Com and installed at 8901 East Superior Street due to the existing panel shorting twice. The damaged All-plex panel has been sent in for repairs.
  - III. **J. Crilley** stated Dan Gaylord is planning to build a new home at 5126 McQuade Road. PeopleService is waiting to receive the connection application and application fee.  
**J. Crilley** will reinstall new pump and control panel.
  - IV. **J. Crilley** stated there were 11 callouts from April 17<sup>th</sup>-May 18<sup>th</sup>2016.
  
11. **New Business:** None
  
12. **Old Business:**
  - I. 47<sup>th</sup> Avenue East Superior Street Building. Door still will not open.
  - II. Easements on the database
  - III. Commercial CAF billing options
  
13. **Adjourn: Motion** to adjourn meeting by **K. Boyce**. **Second** by **S. Smith**. **Motion** passed unanimously at 9:00A.M.

Minutes Approved by: \_\_\_\_\_

 6-21-16  
 Chair Date

 6/21/2016  
 Secretary Date

**Next Meeting Date:** The next meeting will be held at 7:00 am at French River Lutheran Church on Tuesday June 21<sup>st</sup>.