

Duluth/North Shore Sanitary District – Board of Managers

Meeting # 195 7:00 A.M April 19, 2016

French River Lutheran Church

Board Members Present: Scott Smith, Kevin Bovee, Katie Kuettel, Angela Braud, Dean Korri.
Board Members Absent: None
Others Present: Mia Thibodeau, Jay Crilley, Terri Walsh, Joe Jurewicz, Wendy Gustofson.

1. The meeting was called to order at 7:00 A.M. by **K. Bovee**.
2. **Approve Agenda:**
 - I. **Motion** to approve Agenda by **K. Kuettel**. **Second** by **S. Smith**. **Motion** passed unanimously.
3. **Approved Minutes:**
 - I. The minutes of the regular meeting #194, March 15, 2016, **Motion** to approve the minutes by **K. Kuettel**. **Second** by **A. Braud**. **Motion** passed unanimously.
4. **Public Comments/Input:** None
5. **Communications/Correspondence:**
 - I. **M.Thibodeau** stated that Becky McNamara received the P.F.A. annual compliance packet.
 - II. **A. Braud** stated she and **K. Bovee**, testified to the Minnesota Senate Committee regarding the debt reduction legislation. **K. Bovee** stated the outcome will be known by the end of May.
 - III. **K. Kuettel** stated she is working on the newsletter to be included with the May billing.
6. **Treasurer's Report: Scott Smith:**
 - I. **Motion** by **S. Smith** to approve the monthly payables for \$34,877.95 **Second** by **K. Kuettel**. **Motion** passed unanimously.
 - II. **S. Smith** stated there was a change of service with terminated billing at 5956 North Shore Drive last month.
7. **Legal Issues: Fryberger, Mia Thibodeau:**
 - I. **M. Thibodeau** stated she is working with B. McNamara on the FiOp contract.
 - II. **M. Thibodeau** stated she emailed Board members the updated new connection fee chart for review. **Motion** by **S. Smith** to approve the new connection fee chart. **Second** by **D. Korri**. **Motion** passed unanimously.
 - III. **M. Thibodeau** stated she reassured a resident that her property did not require another connection fee. A copy of the property sewer easement will be sent to the resident.
 - IV. **M.Thibodeau** said that Saint Louis County has developed an assessment tracking system.

8. **Engineer's Report: MSA, Joe Jurewicz:**
 - I. **J. Jurewicz** stated the Superior Street and 47th Avenue East building's asphalt was ground down. However the door still does not open.
 - II. **J. Jurewicz** stated MRWA lateral televising will begin with the first 10 lines having no cost to the District.
 - III. **J. Jurewicz** discussed the repair at 9309 Congdon Boulevard where part of the line repaired was the District's. Carlson Duluth did the repair. They are not an approved contractor.
 - IV. **J. Jurewicz** discussed gravity sewer televising. He will apply for a coastal grant where 50% of costs are shared.
 - V. **J. Jurewicz** stated some changes will be coming to the individual pump station inspection procedure, making it more thorough and efficient.

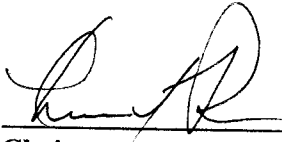
9. **Operations Committee Report:**
 - I. This month's report is combined with the Engineer's Report. The committee will meet again before next month's Board meeting.

10. **Operations Report: PeopleService: Jaymes Crilley:**
 - I. **J. Crilley** stated there were 15 callouts from March 15th – April 19th. Seven of the callouts had I + I in the electrical conduits.
 - II. **J. Crilley** said incorrect insulation discs were delivered. He will work with supplier to resolve the problem.
 - III. **J. Crilley** said the odor scrubber at Ryan Road was not operating because of a short in the wiring.
 - IV. **J. Crilley** stated the Annual Maintenance Plan for 2016 has been completed.
 - V. **J. Crilley** discussed developing a spreadsheet to show trends in repairs.

11. **New Business:** None

12. **Old Business:**
 - I. Easements on the database.
 - II. Commercial CAF billing options.

13. **Adjourn: Motion** to adjourn meeting by **K. Bovee. Second** by **K. Kuettel. Motion** passed unanimously at 8:40A.M.

Minutes Approved by:  5-17-16
Chair **Date**

Katherine A Kuettel 5-17-2016
Secretary **Date**

Next Meeting Date: The next meeting will be held at 7:00 am at French River Lutheran Church on Tuesday May 17th.