

Duluth/North Shore Sanitary District – Board of Managers

Meeting # 194 7:00 A.M March 15, 2016

French River Lutheran Church

Board Members Present: Kevin Bovee, Dean Korri, Scott Smith, Katie Kuettel.
Board Members Absent: Angela Braud
Others Present: Jay Crilley, Terri Walsh, Mia Thibodeau, Eric Appelwick, Wendy Gustofson.

1. The meeting was called to order at 7:00 A.M. by **K. Bovee**.
2. **Approve Agenda:**
 - I. **Motion** to approve Agenda by **K. Kuettel**. **Second** by **D. Korri**. **Motion** passed unanimously.
3. **Approved Minutes:**
 - I. The minutes of the regular meeting #193, February 16, 2016 as amended, **Motion** to approve the minutes by **K. Kuettel**. **Second** by **S. Smith**. **Motion** passed unanimously.
4. **Public Comments/Input:** None
5. **Communications/Correspondence:**
 - I. **K. Bovee** discussed letter from Board in support of WLSSD's request for funding from the Minnesota State Legislature.
 - II. **K. Bovee** discussed Ken Butler's letter regarding Knife River/Larsmont Sanitary District litigation.
6. **Treasurer's Report: Scott Smith:**
 - I. **Motion** by **S. Smith** to approve monthly payables in the amount of \$39,953.33. **Second** by **K. Kuettel**. **Motion** passed unanimously.
 - II. **S. Smith** discussed bill back for New Scenic Cafe, for \$1,294.90. **J. Crilley** stated PeopleService replaced pump stems, and had line jetted. Second bill back was to Lewis Group for engineering fees of \$143.00. **Motion** by **S. Smith** to approve bill backs. **Second** by **K. Kuettel**. **Motion** passed unanimously.
 - III. **S. Smith** stated that WLSSD's 2015 year-end adjustment was \$6383.00. A \$532.00 per month credit will appear on WLSSD's 2016 billing.
 - IV. **S. Smith** discussed the legislation to bring the District debt relief. **K. Kuettel** will send an email to Christine Penney and **W. Gustofson** to spread the word to residents to contact their legislators and show support for the bill.
7. **Legal Issues: Fryberger, Mia Thibodeau:**
 - I. **M. Thibodeau** received the draft of the FiOp contract from Becky McNamara. **S. Smith** stated that the contract would be for 12 months retroactive to March 1, 2016. **M. Thibodeau** will contact Becky McNamara to work out the details before the April Board meeting.
8. **Engineer's Report: MSA, Eric Appelwick:**
 - I. **E. Appelwick** discussed the 47th Avenue East and Superior Street building. Joe Jurewicz contacted the City of Duluth again.
 - II. **E. Appelwick** discussed the Ryan Road project. The cost for a concrete manhole or a fiberglass manhole would be the same. The project will be rebid in 2017.
 - III. **E. Appelwick** discussed the Minnesota Rural Waters Association's lateral televising. **M. Thibodeau** asked about the cost of televising for 30 more lines.
 - IV. **E. Appelwick** stated that Lift Station #2 was inspected by MSA and PeopleService. There was corrosion.

9. **Operations Committee Report: Dean Korri:**
 - I. The committee met this month. Commercial CAF billing options will be discussed at the next meeting.

10. **Operations Report: PeopleService: Jaymes Crilley:**
 - I. **J. Crilley** said there were three call outs this month.
 - II. **J. Crilley** discussed the change of service request from Lorne Mindestrom at 5956 North Shore Drive. **Motion** by **S. Smith** to approve the change of service request, from active to inactive status, pending the verification that the well is shut off.
 - III. **J. Crilley** said the backup battery was replaced at the Detention Storage Facility.
 - IV. **J. Crilley** stated the control panel at Lift Station #1 was not working.
 - V. **J. Crilley** stated the de-winterization of the Detention Storage Facility was completed on March 7th.
 - VI. **J. Crilley** said the annual generator inspections are scheduled for this summer.
 - VII. PeopleService and MSA will discuss potential changes in the IPS inspection procedure.
 - VIII. PeopleService will provide the 2016 annual maintenance plan at the next Board meeting.

11. **New Business:**
 - I. District resident Lars Fladmark has requested that the District accept credit cards to pay sewer bills. The Board discussed that a handling fee would be required for credit card payments. No action was taken by the Board at this time.

12. **Old Business:**
 - I. Easements on the database

13. **Adjourn: Motion** to adjourn meeting by **K. Bovee**. **Second** by **D. Korri**. **Motion** passed unanimously at 8:28A.M.

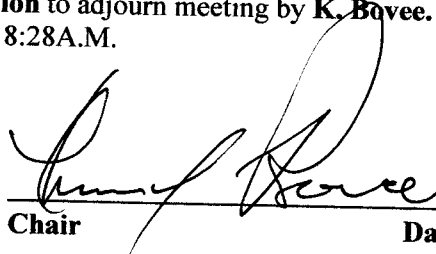
Minutes Approved by:

Chair

Date

Secretary

Date

 4.19.16

 4/19/2016

Next Meeting Date: The next meeting will be held at 7:00 am at French River Lutheran Church on Tuesday April 19th.