

## Duluth/North Shore Sanitary District – Board of Managers

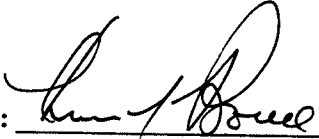
Meeting # 192 7:00 A.M January 19, 2016

French River Lutheran Church

Board Members Present: Scott Smith, Kevin Bovee, Katie Kuettel, Angela Braud, Dean Korri.  
Board Members Absent: None  
Others Present: Mia Thibodeau, Joe Jurewicz, Wendy Gustofson, Jay Crilley, Terri Walsh.

1. The meeting was called to order at 7:00 A.M. by **K. Bovee**.
2. **Approve Agenda:**
  - I. **Motion** to approve Agenda by **A. Braud**. **Second** by **D. Korri**. **Motion** passed unanimously.
3. **Approved Minutes:**
  - I. The minutes of the regular meeting #191, December 15, 2015, **Motion** to approve the minutes by **K. Kuettel**. **Second** by **S. Smith**. **Motion** passed unanimously.
4. **Public Comments/Input:** None
5. **Communications/Correspondence:**
  - I. **K. Bovee** attended the Lakewood Township meeting. He was approved for reelection.
  - II. Ken Butler sent emails to Russ Conrow on December 21<sup>st</sup> and 30<sup>th</sup> regarding Knife River litigation. No response has been received.
6. **Treasurer's Report: Scott Smith:**
  - I. **Motion** by **S. Smith** to approve the monthly payables for \$265,096.84 which included the PFA payment of \$232,175.02. **Second** by **K. Kuettel**. **Motion** passed unanimously.
  - II. **Motion** by **S. Smith** to bill back Todd and Lila White, 5479 North Shore Drive, for \$4,225.99 for actual hookup charges. **Second** by **D. Korri**. **Motion** passed unanimously.  
  
**S. Smith** discussed bill back for Collette Wolf, 5160 Lower Peterson Road, sewer plugged with sanitary wipes. **J. Crilley** stated he has been to residence five times and discussed it with Mr. Wolf. **Motion** by **S. Smith** to bill back for \$518.28. **Second** by **K. Kuettel**. **Motion** passed unanimously.  
  
**Motion** by **S. Smith** to bill back Lewis/Kiviranta group for \$2,500.25, for engineering services. **Second** by **A. Braud**. **Motion** passed unanimously.
  - III. **S. Smith** mentioned that in the December discussion with Ken Butler **M.Thibodeau** should begin reviewing the PeopleService contract to better reflect the agreement with Knife River.
  - IV. **A. Braud** and **K. Kuettel** discussed the separation of billing functions and the RFPs received. The Board requested that they contact B.McNamara for her proposal and report back to the Board next month.

7. **Legal Issues: Fryberger, Mia Thibodeau:**
  - I. **M. Thibodeau** discussed her conversation with Kevin Walli about debt relief for the upcoming legislative session.
  - II. **M. Thibodeau** stated that according to the governance calendar new officers are elected at the January meeting. **Motion** by **K. Kuettel** to continue with the same officers in 2016. **Second** by **D. Korri**. **Motion** passed unanimously.
  
8. **Engineer's Report: MSA, Joe Jurewicz:**
  - I. **J. Jurewicz** discussed the draft of 2015 Annual I & I report. **D. Korri, J. Jurewicz,** and **J. Crilley** will meet with WLSSD in two weeks. PeopleService found 11 more electric conduits that have I & I flowing into the basins.
  - II. **J. Jurewicz** received bids for the Ryan Road manhole project that were 100% above what was budgeted. His recommendation was to not accept the bids. MSA will review potential options.
  - III. **J. Jurewicz** will be applying for the DNR Coastal Program Grant money. The program has the ability to conduct I/I studies.
  - IV. **J. Jurewicz** will use Minnesota Rural Water Association lateral televising on 10 residences in the spring or early summer to assess potential I/I issues.
  
9. **Operations Committee Report: Dean Korri:**
  - I. Report is combined with the Engineer's Report.
  
10. **Operations Report: PeopleService: Jaymes Crilley:**
  - I. **J. Crilley** discussed 5672 North Shore Drive where the homeowner had sewage coming in from the upstairs shower. The pump stem was replaced as well as a stuck check valve.
  - II. **J. Crilley** discussed 5198 Greenwood Road where the alarm float has been installed and the electrical conduit has been repaired.
  - III. Pump/pump stem inventory is low. **Motion** by **S. Smith** that parts be ordered. **Second** by **D. Korri**. **Motion** was passed unanimously.
  
11. **New Business:** None
  
12. **Old Business:**
  - I. Easements on the database
  - II. Commercial CAF billing options
  
13. **Adjourn: Motion** to adjourn meeting by **K. Bovee**. **Second** by **A. Braud**. **Motion** passed unanimously at 8:54A.M.

Minutes Approved by:  2-16-16  
 Chair Date

Katherine A Kuettel 2/16/2016  
 Secretary Date

**Next Meeting Date:** The next meeting will be held at 7:00 am at French River Lutheran Church on Tuesday February 16<sup>th</sup>.