

Duluth/North Shore Sanitary District – Board of Managers

Meeting # 191 7:00 A.M December 15, 2015


French River Lutheran Church

Board Members Present: Scott Smith, Kevin Bovee, Katie Kuettel, Angela Braud, Dean Korri.
Board Members Absent: None
Others Present: Mia Thibodeau, Joe Jurewicz, Paul Christensen, Jaymes Crilley, Terri Walsh, Chuck Davis, Wendy Gustofson, and Ken Butler (9:29A.M.)

1. The meeting was called to order at 7:00 A.M. by **K. Bovee**
2. **Approve Agenda:**
 - I. **Motion** to approve Agenda by **K. Kuettel**. **Second** by **D. Korri**. **Motion** passed unanimously.
3. **Approve Minutes:**
 - I. The minutes of the regular meeting #190, November 17, 2015, **Motion** to approve the minutes by **K. Kuettel**. **Second** by **D. Korri**. **Motion** passed unanimously.
4. **Public Comments/Input:**
 - I. **C. Davis**, Lakewood Township board chair, invited **K. Bovee** to Township meeting, the first Wednesday in January at 7:00pm.
5. **Communications/Correspondence:** None
6. **Treasurer's Report: Scott Smith**
 - I. **Motion** by **S. Smith** to approve the monthly payables in the amount of \$45,223.22. **Second** by **K. Kuettel**. **Motion** passed unanimously.
 - II. **A. Braud** discussed the Request for Proposals for bookkeeping services. She sent to seven businesses.
7. **Legal Issues: Fryberger, Mia Thibodeau**
 - I. **M. Thibodeau** discussed the outside funding/debt relief plans for the 2016 Minnesota Legislature.
 - II. **M. Thibodeau** presented Ordinance #3 changes to 2016 rates and charges. **Motion** by **K. Kuettel** to approve the changes. **Second** by **D. Korri**. **Motion** passed unanimously.
 - III. **M. Thibodeau** presented the Resolution Directing The Publication of Amendments to Ordinance # 3 in Summary, dated 12-15-15. **Motion** by **S. Smith** to approve resolution. **Second** by **K. Kuettel**. **Motion** passed unanimously.
8. **Engineer's Report: MSA, Joe Jurewicz:**
 - I. **J. Jurewicz** discussed the Ryan Road manhole repair for Summer 2016. **Motion** by **D. Korri** to authorize **J. Jurewicz** to begin the bid process. **Second** by **K. Kuettel**. **Motion** passed unanimously.
 - II. **J. Jurewicz** discussed the letter he sent to the Nokomis-Kiviranta/Lewis Group outlining the stipulations for their sewer installation.

9. **Operations Committee: Dean Korri**
- I. **J. Jurewicz** discussed the I/I report to be completed and submitted to WLSSD.
 - II. **A. Braud** discussed the sewer pipe replacement at her residence, 5480 Nordling Road. Four feet of the defective pipe was in the District's easement. **Motion by K. Kuettel** to have the District pay \$1130.44 to Superior Construction. **Second by S. Smith. Motion** passed, with **A. Braud** abstaining.
 - III. **M. Thibodeau** mentioned that 5480 Nordling Road was the third residence where the sewer line was not laid to the eave line, as required in the construction specifications. She will provide a cost benefit analysis for pursuing legal action.
10. **Operations Report: PeopleService: Jaymes Crilley:**
- I. **J. Crilley** stated the Retention tank has been winterized and Pump #2 has been repaired.
 - II. **J. Crilley** said the gate value was replaced and insulation discs were added at the Greshowak residence
 - III. **J. Crilley** stated that 9 of 13 conduits with I + I have been sealed.
 - IV. **J. Crilley** stated 5160 Lower Peterson Road has received three callouts for baby wipes. B. McNamara needs a coded invoice for a bill back.
 - V. **J. Crilley** stated 5198 Greenwood Road has no alarm float. **Motion by S. Smith** to authorize **D. Korri** to give approval of repair. **Second by K. Kuettel. Motion** passed unanimously.
 - VI. **J. Crilley** will follow up with customer at 5523 North Shore Drive, about a grinder basin relocation. The homeowner needs to submit an application.
 - VII. **J. Crilley** mentioned a need to replace galvanized bolts at the Retention Tank with stainless steel bolts. **Motion by K. Kuettel** to approve a quote from Superior Construction for \$400, not to exceed \$500, to replace the bolts. **Second by S. Smith. Motion** approved unanimously.
11. **New Business:** None
12. **Old Business:**
- I. Commercial CAF Billing Options
 - II. Easements on the Database
13. **Adjourn: Motion by K. Bovee** to recess meeting until arrival of attorney **K. Butler. Second by A. Braud. Motion** passed unanimously at 8:50 A.M.

The Board reconvened at 9:29 A.M. in a closed session to discuss continuing litigation with Knife River/Larsmont Sanitary District. The Board discussed **K. Butler's** recommendations. Closed session ended at 10:38 A.M. The Board agreed to the recommendations. **Motion** to adjourn by **K. Bovee. Second by A. Braud. Motion** passed unanimously at 10:40 A. M.

Minutes Approved by:  2.16.16
 Chair Date

Katherine A Kuettel 2/16/2016
 Secretary Date

Next Meeting Date: The next meeting will be held at 7:00 A.M. at French River Lutheran Church on Tuesday January 19th.