

Duluth/North Shore Sanitary District – Board of Managers

Meeting # 189 7:00 A.M October 20, 2015

French River Lutheran Church

Board Members Present: Scott Smith, Kevin Bovee, Katie Kuettel, Angela Braud, Dean Korri
Board Members Absent: None
Others Present: Zach Meyers, Eric Appelwick, Mia Thibodeau, Joe Jurewicz, Paul Christensen, Wendy Gustofson, Rick Cleath, Carol Fries

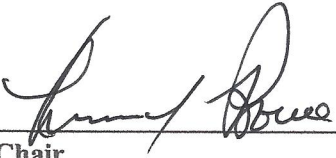
1. The meeting was called to order at 7:00 A.M. by **K. Bovee**.
2. **Approve Agenda:**
 - I. **Motion** to approve Agenda by **S. Smith**. **Second** by **K. Kuettel**. **Motion** passed unanimously.
3. **Meeting Minutes:**
 - I. The minutes of the regular meeting #188, September 15, 2015, **Motion** to approve the minutes by **K. Kuettel**. **Second** by **S. Smith**. **Motion** passed unanimously.
4. **Public Comments/Input:** None.
5. **Communications/Correspondence:**
 - I. **K. Kuettel** stated the newsletter was mailed and a copy is posted on the website.
 - II. **Motion** by **S. Smith** to engage WIPFLI for the 2014 audit. **Second** by **A. Braud**. **Motion** passed unanimously.
6. **Treasurer's Report: Scott Smith**
 - I. **Motion** by **S. Smith** to approve the monthly payables in the amount of \$39,452.89. **Second** by **D. Korri**. **Motion** passed unanimously.
 - II. **S. Smith** discussed the 2016 Hookup Fee.
 - III. **S. Smith** discussed the ongoing Knife River/Larsmont dispute.
 - IV. **S. Smith** discussed the WLSSD exceedance letter. The WLSSD 2016 annual fee is \$45,194 or \$3,766 monthly.
 - V. **A. Braud** discussed potential billing options.
7. **Legal Issues: Fryberger, Mia Thibodeau:**
 - I. **M. Thibodeau** presented the resolution certifying past due user fees. **Motion** by **K. Kuettel** to certify past due users. **Second** by **S. Smith**. **Motion** passed unanimously.
 - II. **Motion** by **S. Smith** to renew the District's insurance. **Second** by **D. Korri**. **Motion** passed unanimously.
8. **Engineer's Report: MSA, Joe Jurewicz:**
 - I. **J. Jurewicz** discussed the Ryan Road manhole replacement. **Motion** by **D. Korri** to authorize MSA to move forward with Phase I of the repair in the amount of \$3,500. **Second** by **K. Kuettel**. **Motion** passed unanimously.
9. **Operations Committee: Dean Korri:**
 - I. **J. Jurewicz** discussed odor control media. **Motion** by **D. Korri** to order odor control media. **Second** by **S. Smith**. **Motion** passed unanimously.

10. **Operations Report: PeopleService, Eric Appelwick**
 - I. **E. Appelwick** stated the gravity line at 7021 East Superior Street has been replaced with 6 inch PVC.
 - II. **E. Appelwick** discussed a call out at 5746 North Shore Drive where the pressure line was separated.
 - III. **E. Appelwick** discussed a call out at 5395 North Shore Drive where the union, gate valve, pump and pump stem were replaced.
 - IV. **P. Christensen** discussed the PeopleService transition. **E. Appelwick** has taken a position with another company.

11. **New Business:** None.

12. **Old Business:**
 - I. Easements on the Database- Pending
 - II. Outside Funding/ Debt Relief- Pending

13. **Adjourn:** Motion to adjourn meeting by **K. Bovee**. **Second** by **A. Braud**. **Motion** passed unanimously at 9:41 A.M.

Minutes Approved by:  11-17-15
 Chair Date

Katherine A Kuetter 11/17/2015
 Secretary Date

Next Meeting Date: The next meeting will be held at 7:00 am at French River Lutheran Church on November 17th.

Minutes taken by: Zach Meyers
 DNSSD Mtg # 189, 102015, Minutes