

Duluth/North Shore Sanitary District – Board of Managers

Meeting # 176 7:00 A.M September 16, 2014

French River Lutheran Church

Board Members Present: Scott Smith, Kevin Bovee, Angela Braud, Katie Kuettel, Dean Korri
Board Members Absent: None
Others Present: Eric Appelwick, Zach Meyers, Mia Thibodeau, Joe Jurewicz, Becky McNamara, Ken Butler

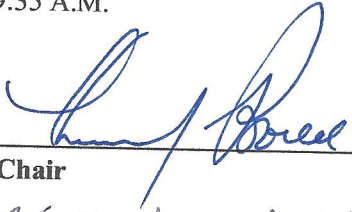
1. The meeting was called to order at 7:00 A.M. by **K. Bovee**.
2. **Approve Agenda:**
 - I. **Motion** to approve Agenda by **S. Smith**. **Second** by **K. Kuettel**. **Motion** passed unanimously.
3. **Meeting Minutes:**
 - I. The minutes of the regular meeting #175, August 19, 2014, **Motion** to approve the minutes by **K. Kuettel**. **Second** by **S. Smith**. **Motion** passed unanimously.
4. **Public Comments/Input:** None.
5. **Communications/Correspondence:** None.
6. **Treasurer's Report: Scott Smith**
 - I. **Motion** by **S. Smith** to approve the monthly payables in the amount of \$45,854.12. **Second** by **K. Kuettel**. **Motion** passed unanimously.
 - II. **B. McNamara** discussed the 2015 Budget. **Motion** by **S. Smith** to approve the 2015 Budget which includes a \$75.00 monthly user fee and \$1,000.00 annual debt service fee. **Second** by **D. Korri**. After discussion, **Motion** passed unanimously.
 - III. **B. McNamara** discussed the certification list for past due user fees for September 2013 to August 2014. **Motion** by **S. Smith** to provide notice of hearing and intent to certify to users with past due fees. **Second** by **K. Kuettel**. **Motion** passed unanimously.
 - IV. **Motion** by **S. Smith** to enter into a closed session at 8:14 A.M. **Second** by **K. Kuettel**. **Motion** passed unanimously. Agenda items 7-12 were completed prior to the closed session. Only Board members and attorney **K. Butler** remained at the meeting.
 - V. After discussion, the closed session ended at 9:30 A.M, **Motion** by **S. Smith** to approve the settlement offer with Knife River/Larsmont Sanitary District as proposed by **K. Butler**. **Second** by **K. Kuettel**. **Motion** passed unanimously.
7. **Legal Issues: Fryberger, Mia Thibodeau**
 - I. **Motion** by **S. Smith** to draft a letter to the PFA requesting restructure of the loan repayment terms. **Second** by **A. Braud**. **Motion** passed unanimously.
8. **Engineer's Report: MSA, Joe Jurewicz**
 - I. **J. Jurewicz** discussed the new connection at 7925 Congdon Boulevard. **E. Appelwick** will contact Ayres to see if they will complete their contracted work.
9. **Operations Committee: Dean Korri**
 - I. The 2015 Budget was reviewed prior to the Board meeting.

10. **Operations Report: PeopleService, Eric Appelwick**
- I. E. Appelwick stated the Commercial CAF billing proposal is still being reviewed. The District is still using flow meters.
 - II. E. Appelwick discussed the negative readings of the Level Sensor at the Retention Tank.
 - III. E. Appelwick said the well meter installations will be on hold because of budget constraints.
 - IV. E. Appelwick discussed the positive effects of the new air relief valves that were installed.

11. **New Business:** None.

12. **Old Business:**
- 5664 North Shore Drive Easement
 - Easement Database

13. **Adjourn: Motion** to adjourn meeting by **K. Bovee**. **Second** by **K. Kuettel**. **Motion** passed unanimously at 9:35 A.M.

Minutes Approved by:  11.18.14
Chair Date

Katherine A. Kuettel 11/18/2014
Secretary Date

Next Meeting Date: The next meeting will be held at 7:00 am at French River Lutheran Church on October 21st.

Minutes taken by: Zach Meyers
DNSSD Mtg # 176, 091614, Minutes