

Duluth/North Shore Sanitary District – Board of Managers

Meeting # 174 7:00 A.M July 15, 2014

French River Lutheran Church

Board Members Present: Scott Smith, Kevin Bovee, Angela Braud, Katie Kuettel, Dean Korri
Board Members Absent: None.
Others Present: Eric Appelwick, Zach Meyers, Mia Thibodeau, Jason Forsell
Joe Jurewicz

1. The meeting was called to order at 7:00 A.M. by **K. Bovee**.
2. **Approve Agenda:**
 - I. **Motion** to approve Agenda by **K. Bovee**. **Second** by **D. Korri**. **Motion** passed unanimously.
3. **Meeting Minutes:**
 - I. The minutes of the regular meeting #173, June 17, 2014, **Motion** to approve the minutes by **K. Kuettel**. **Second** by **S. Smith**. **Motion** passed unanimously.
4. **Public Comments/Input:**
 - I. **E. Appelwick** introduced Jason Forsell as a new PeopleService employee.
5. **Communications/Correspondence:** None.
6. **Treasurer's Report: Scott Smith**
 - I. **Motion** by **S. Smith** to approve the monthly payables in the amount of \$463,722.78 which includes a PFA payment of \$429,670.57. **Second** by **K. Kuettel**. **Motion** passed unanimously.
 - II. **A. Braud** discussed restructuring the PFA Loan to semi annual payments. **M. Thibodeau** will draft a proposal to the PFA.
 - III. **S. Smith** discussed the Knife River litigation. The Rates and Charges Committee recommended allowing the appeal deadline to pass. **Motion** by **S. Smith** to accept the recommendation of the Rates and Charges Committee. **Second** by **A. Braud**. **Motion** passed unanimously.
7. **Legal Issues: Fryberger, Mia Thibodeau**
 - I. **M. Thibodeau** mentioned that attorney/lobbyist Kevin Walli of the Fryberger firm is willing to meet with the Board to discuss increased efforts to obtain District debt relief from the Minnesota Legislature.
8. **Engineer's Report: MSA, Joe Jurewicz**
 - I. **J. Jurewicz** discussed the task order for 5103 North Shore Drive. The easement will need to be redrafted.
 - II. **J. Jurewicz** discussed 5523 North Shore Drive where the owner will build a new home on the site of existing home.
 - III. **J. Jurewicz** discussed uploading the easement drawings to the District's database.
9. **Operations Committee:**
 - I. The Operations Committee will meet to discuss the 2015 budget.

10. **Operations Report: PeopleService, Eric Appelwick**
- I. **E. Appelwick** discussed the work yet to be done on the Commercial CAF billing.
 - II. **E. Appelwick** discussed the Level Sensor at the Retention Tank. **Motion** by **D. Korri** to approve the installation of the Level Sensor at the Retention Tank. **Second** by **K. Kuettel**. **Motion** passed unanimously.
 - III. **E. Appelwick** discussed the call out at 5727 Homestead Road.
 - IV. **E. Appelwick** stated the annual restaurant grease cleaning at 5461 North Shore Drive, New Scenic Café, has been completed.
 - V. **E. Appelwick** mentioned that the PeopleService on call phone system that is currently being used will be changing within the next two months.
 - VI. **E. Appelwick** stated that the restaurant grease sampling has been completed.
 - VII. **E. Appelwick** stated that there were only four call outs last month.
11. **New Business:** None.
12. **Old Business:**
- Ayres Engineering
 - New Connections
13. **Adjourn: Motion** to adjourn meeting by **S. Smith**. **Second** by **K. Bovee**. **Motion** passed unanimously at 8:23 A.M.

Minutes Approved by:  8.19.14
 Chair Date

Katherine A Kuettel 8/19/2014
 Secretary Date

Next Meeting Date: The next meeting will be held at 7:00 am at French River Lutheran Church on August 19th.

Minutes taken by: Zach Meyers
 DNSSD Mtg # 174, 071514, Minutes