

# Duluth/North Shore Sanitary District – Board of Managers

Meeting # 173 7:00 A.M June 17, 2014

French River Lutheran Church

Board Members Present: Scott Smith, Kevin Bovee, Angela Braud, Katie Kuettel  
Board Members Absent: Dean Korri  
Others Present: Eric Appelwick, Zach Meyers, Mia Thibodeau, John Fischer,  
Joe Jurewicz, Ken Butler

1. The meeting was called to order at 7:04 A.M. by **K. Bovee**.
2. **Approve Agenda:**
  - I. **Motion** to approve Agenda by **K. Kuettel**. **Second** by **S. Smith**. **Motion** passed unanimously.
3. **Meeting Minutes:**
  - I. The minutes of the regular meeting #172, May 20, 2014, **Motion** to approve the minutes by **K. Kuettel**. **Second** by **S. Smith**. **Motion** passed unanimously.
4. **Public Comments/Input:**
  - I. J. Fischer discussed his conversation with Bill Mittlefehldt and Mary Murphy about use of the Legacy fund for debt relief.
  - II. K. Butler discussed the Knife River Larson Sanitary District court decision. **Motion** by **S. Smith** to submit the invoice of \$23,617.81 to Knife River Larson Sanitary District. **Second** by **K. Kuettel**. After discussion, **Motion** passed unanimously. K. Butler will draft a letter to enclose with the invoice.
5. **Communications/Correspondence: None.**
6. **Treasurer's Report: Scott Smith**
  - I. **Motion** by **S. Smith** to approve the monthly payables in the amount of \$29,974.36 **Second** by **K. Kuettel**. **Motion** passed unanimously.
  - II. **S. Smith** discussed the 2014 budget and the O&M account. The Capital Improvement Fund was used to cover a shortfall in the O&M account.
7. **Legal Issues: Fryberger, Mia Thibodeau**
  - I. **M. Thibodeau** presented a final version of the MSA contract.
  - II. **Motion** by **K. Kuettel** to approve the MSA contract including the task orders, effective June 1, 2014. **Second** by **A. Braud**. **Motion** passed unanimously.
8. **Engineer's Report: MSA, Joe Jurewicz**
  - I. **Motion** by **S. Smith** to appoint D. Korri as the authorized representative in the MSA contract. **Second** by **A. Braud**. **Motion** passed unanimously.
9. **Operations Committee:**
  - I. **E. Appelwick** discussed the Operations Committee meeting.

10. **Operations Report: PeopleService, Eric Appelwick**
- I. **E. Appelwick** discussed the work yet to be done on the Commercial CAF billing.
  - II. **E. Appelwick** discussed the Level Sensor at the Retention Tank.
  - III. **E. Appelwick** discussed 5846 North Shore Drive. An application for Change In Service was submitted. There is a basin and control panel installed. However there is no power to the control box and no pump is installed. There is also no water to the house. **Motion** by **S. Smith** to refund the application fee because of the lack of water and power. **Second** by **A. Braud**. **Motion** passed unanimously.
  - IV. **E. Appelwick** stated the annual restaurant grease cleaning is scheduled for this week.
  - V. **E. Appelwick** discussed the WLSSD correspondence regarding high flows.
  - VI. **E. Appelwick** mentioned that PeopleService has hired a new operator, Jason Forsell.
  - VII. **E. Appelwick** provided updates on the new connections on North Shore Drive and Congdon Blvd. Ayres will finish their work on the new connections.

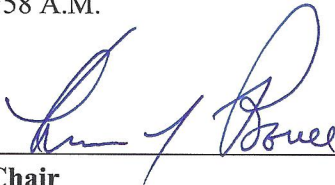
11. **New Business: None.**

12. **Old Business:**

- Ayres Engineering
- New Connections

13. **Adjourn: Motion** to adjourn meeting by **K. Bovee**. **Second** by **S. Smith**. **Motion** passed unanimously at 8:58 A.M.

Minutes Approved by:

 7.15.14/

**Chair** **Date**

 7/15/2014

**Secretary** **Date**

**Next Meeting Date:** The next meeting will be held at 7:00 am at French River Lutheran Church on July 15th.

Minutes taken by: Zach Meyers  
DNSSD Mtg # 173, 061714, Minutes