

## Duluth/North Shore Sanitary District – Board of Managers

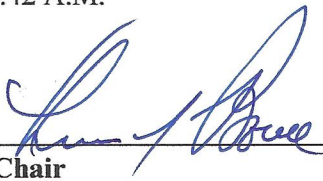
Meeting # 172 7:00 A.M May 20, 2014

French River Lutheran Church

Board Members Present: Scott Smith, Kevin Bovee, Angela Braud, Katie Kuettel, Dean Korri  
Board Members Absent: None.  
Others Present: Eric Appelwick, Zach Meyers, Mia Thibodeau,

1. The meeting was called to order at 7:03 A.M. by **K. Bovee**.
2. **Approve Agenda:**
  - I. **Motion** to approve Agenda by **K. Kuettel**. **Second** by **D. Korri**. **Motion** passed unanimously.
3. **Meeting Minutes:**
  - I. The minutes of the regular meeting #171, April 15, 2014, **Motion** to approve the minutes by **K. Kuettel**. **Second** by **S. Smith**. **Motion** passed unanimously.
4. **Public Comments/Input: None.**
5. **Communications/Correspondence: None.**
6. **Treasurer's Report: Scott Smith**
  - I. **Motion** by **S. Smith** to approve the monthly payables in the amount of \$47,497.76 which included Knife River litigation attorney fees of \$15,753.07. **Second** by **K. Kuettel**. **Motion** passed unanimously.
  - II. **S. Smith** discussed the status of the Knife River litigation. **Motion** by **D. Korri** to direct **S. Smith** to contact Ken Butler to submit an order for payment to Knife River. **Second** by **A. Braud**. **Motion** passed unanimously.
  - III. **S. Smith** discussed the large monthly increase in the Toll-Free phone service. **Motion** by **S. Smith** to cancel the phone service. **Second** by **D. Korri**. **Motion** passed unanimously.
  - IV. **S. Smith** discussed the property abandonment at 1351 Stoney Point Drive. **S. Smith** stated he will contact B. McNamara to add the change in status fee and terminate the monthly billing.
  - V. **S. Smith** discussed the tax forfeiture status at 1205 Old North Shore Road.  
**E. Appelwick** stated that PeopleService will check the operation of the grinder station.
  - VI. **S. Smith** discussed his conversation with B. McNamara on cash flow concerns.
  - VII. **E. Appelwick** discussed the Commercial CAF billing status and the current flow monitoring system.
7. **Legal Issues: Fryberger, Mia Thibodeau:**
  - I. **M. Thibodeau** discussed the MSA contract. **Motion** by **D. Korri** to authorize Rates and Charges Committee to work with MSA to approve the contract after feedback from legal counsel. **Second** by **A. Braud**. **Motion** passed unanimously.
  - II. **M. Thibodeau** discussed the easement at 5103 North Shore Drive.
  - III. **M. Thibodeau** discussed the WIPFLI letter of engagement for 2013 tax year. **Motion** by **A. Braud** to approve the letter. **Second** by **S. Smith**. **Motion** passed unanimously.
8. **Engineer's Report: None.**
9. **Operations Committee: Dean Korri**
  - I. **D. Korri** mentioned that there will be an Operations Committee meeting next week with MSA.
  - II. **D. Korri** discussed Ayres' electronic CADD files.

10. **Operations Report: PeopleService, Eric Appelwick**
- I. **E. Appelwick** discussed the diversion of flows and the level sensor issue, at the Detention Storage Facility.
  - II. **E. Appelwick** stated that twelve air relief valves have been installed in grinder stations. There have been no airbound callouts since they were installed.
  - III. **E. Appelwick** discussed the failed fuse for the battery charger at Lift Station #2. The fuse was replaced and the charger is working properly.
11. **New Business: None.**
12. **Old Business:**
- I. **S. Smith** discussed Ayres' past involvement with the wellhead protection plan. **D. Korri** will contact Ayres.
13. **Adjourn: Motion** to adjourn meeting by **K. Bovee**. **Second** by **S. Smith**. **Motion** passed unanimously at 8:42 A.M.

Minutes Approved by:  6.17.14  
Chair Date

Katherine A Kuettel 6/17/2014  
Secretary Date

**Next Meeting Date:** The next meeting will be held at 7:00 am at French River Lutheran Church on June 17th.

Minutes taken by: Zach Meyers  
DNSSD Mtg # 172, 052014, Minutes