

Duluth/North Shore Sanitary District – Board of Managers

Meeting # 170 7:00 A.M March 18, 2014

French River Lutheran Church

Board Members Present: Scott Smith, Kevin Bovee, Angela Braud, Katie Kuettel, Dean Korri
Board Members Absent: None.
Others Present: Eric Appelwick, Zach Meyers, Mia Thibodeau, Disa Wahlstrand, Ken Hughes, Paula Hughes

1. The meeting was called to order at 7:03 A.M. by **K. Bovee**.
2. **Approve Agenda:**
 - I. **Motion** to approve Agenda as amended by **K. Kuettel**. **Second** by **S. Smith**. **Motion** passed unanimously.
3. **Meeting Minutes:**
 - I. The minutes of the regular meeting #169, February 18th, 2014, **Motion** to approve the minutes by **K. Kuettel**. **Second** by **S. Smith**. **Motion** passed unanimously.
4. **Public Comments/Input: None.**
5. **Communications/Correspondence:**
 - I. **K. Hughes** and **P. Hughes** explained their situation regarding a change of status request for the Lake Breeze Motel. **Motion** by **S. Smith** to accept an application for a change of status from active to inactive with the application fee waived, effective the date that the insurance company stopped paying. **Second** by **K. Kuettel**. After discussion, **Motion** passed unanimously.
6. **Treasurer's Report: Scott Smith**
 - I. **Motion** by **S. Smith** to approve the monthly payables in the amount of \$31,080.24. **Second** by **D. Korri**. **Motion** passed unanimously.
 - II. **S. Smith** stated that in the matter of the Knife River litigation, John Bray is no longer the attorney for the District and Ken Butler has been hired as the District's attorney. Knife River currently owes \$102,444. The trial is scheduled for April 9 and 10.
 - III. **S. Smith** discussed the distribution of debt relief. J. Fisher and B. Mittlefehldt met with State Representative Mary Murphy. No relief will come in 2014.
 - IV. **S. Smith** discussed the WIPFLI proposal for the annual audit. Their proposal was more costly than the State Auditor's fees.
 - V. **S. Smith** stated that the District does own the property where the Detention Storage Facility is located. A Quick Claim Deed was issued to the District in 2002 by the City of Duluth.
7. **Legal Issues: Fryberger, Mia Thibodeau: None.**
8. **Engineer's Report: Ayres and Associates, Disa Wahlstrand**
 - I. **D. Korri** discussed the SOQ for the solicitation of a new engineering firm.
 - II. **D. Wahlstrand** discussed the interview process.

9. **Operations Committee: None.**

10. **Operations Report: PeopleService, Eric Appelwick**

- I. **E. Appelwick** discussed the mark up for purchasing UPSs for the mainline lift stations. The Board will open an account with Amazon to purchase the UPSs.
- II. **E. Appelwick** discussed the frozen line on Greenwood Road.
- III. **E. Appelwick** discussed the commercial CAF billing system.
- IV. **E. Appelwick** stated that call outs have been slow.

11. **New Business:**

- I. The Board conducted an interview with TKDA.
- II. The Board conducted an interview with MSA.
- III. The Board conducted an interview with Krech Ojard.
- IV. The Board discussed the interviews. The Board stated they would send rate requests to TKDA, MSA, and Krech Ojard. The decision to hire will be made at the April meeting.

12. **Old Business: None.**

13. **Adjourn: Motion** to adjourn meeting by **K. Bovee**. **Second** by **A. Braud**. **Motion** passed unanimously at 10:05 A.M.

Minutes Approved by:  4-15-2014
Chair Date

Katherine A Kuettel 4/15/2014
Secretary Date

Next Meeting Date: The next meeting will be held at 7:00 am at French River Lutheran Church on April 15th.

Minutes taken by: Zach Meyers
DNSSD Mtg # 170, 031814, Minutes