

Duluth/North Shore Sanitary District – Board of Managers


Meeting # 169 7:00 A.M February 18, 2014

French River Lutheran Church

Board Members Present: Scott Smith, Kevin Bovee, Angela Braud, Katie Kuettel, Dean Korri
Board Members Absent: None.
Others Present: Eric Appelwick, Zach Meyers, Mia Thibodeau, Disa Wahlstrand, John Fischer

1. The meeting was called to order at 7:04 A.M. by **K. Bovee**.
2. **Approve Agenda:**
 - I. **Motion** to approve Agenda as amended by **K. Kuettel**. **Second** by **D. Korri**. **Motion** passed unanimously.
3. **Meeting Minutes:**
 - I. The minutes of the regular meeting #168, January 21st, 2014, **Motion** to approve the minutes by **K. Kuettel**. **Second** by **S. Smith**. **Motion** passed unanimously.
4. **Public Comments/Input: None.**
5. **Communications/Correspondence: None.**
6. **Treasurer's Report: Scott Smith**
 - I. **Motion** by **S. Smith** to approve the Knife River Larsmont Sanitary District reconciliation for the 2013 flows. **Second** by **K. Kuettel**. **Motion** passed unanimously.
 - II. **Motion** by **S. Smith** to approve the monthly payables in the amount of \$34,611.31. **Second** by **K. Kuettel**. **Motion** passed unanimously.
 - III. **S. Smith** discussed the Knife River litigation. Attorney J. Bray has not responded to emails or telephone calls. **Motion** by **K. Kuettel** to allow the Rates and Charges Committee to fire and obtain a new attorney as needed. **Second** by **D. Korri**. **Motion** passed unanimously.
 - IV. **E. Appelwick** explained the meter inconsistencies with commercial readings. The Operations and Maintenance Committee will check into fixed rate billing for the commercial properties.
7. **Legal Issues: Fryberger, Mia Thibodeau**
 - I. **M. Thibodeau** discussed the Policy on Construction within Easement Area.
 - II. **J. Fischer** discussed seeking financial assistance for the District. **Motion** by **S. Smith** to support the resolution that empowers residents to seek financial assistance on the Board's behalf. **Second** by **K. Kuettel**. **Motion** passed unanimously.
8. **Engineer's Report: Ayres and Associates, Disa Wahlstrand**
 - I. **D. Wahlstrand** said that MSA, Northland Consulting Engineers, Krech Ojard, and TKDA responded to the Request for Qualifications that was sent.
 - II. **D. Wahlstrand** stated that there are no changes in the status of 7925 Congdon Blvd. and 5664 North Shore Drive.
9. **Operations Committee:**
 - I. **D. Korri** discussed reviewing the Standard of Qualifications for the engineers that have responded to the Request for Qualifications.
 - II. **D. Korri** discussed the standards for interviewing engineers to replace Ayres.

- 10. **Operations Report: PeopleService, Eric Appelwick**
 - I. **E. Appelwick** stated no sewer lines have frozen in the past month.
 - II. **E. Appelwick** discussed storage options for District records.
- 11. **New Business: None.**
- 12. **Old Business: None.**
- 13. **Adjourn: Motion** to adjourn meeting by **K. Bovee**. **Second** by **S. Smith**. **Motion** passed unanimously at 8:50 A.M.

Minutes Approved by: 
Chair Date

Katherine A Kuettel 3/18/2014
Secretary Date

Next Meeting Date: The next meeting will be held at 7:00 am at French River Lutheran Church on March 18th.

Minutes taken by: Zach Meyers
DNSSD Mtg # 169, 021814, Minutes