

# Duluth/North Shore Sanitary District – Board of Managers


Meeting # 178 7:00 A.M November 18, 2014

French River Lutheran Church

Board Members Present: Scott Smith, Kevin Bovee, Angela Braud, Katie Kuettel, Dean Korri  
Board Members Absent: None  
Others Present: Zach Meyers, Eric Appelwick, Mia Thibodeau, Joe Jurewicz, Mark Johnson, Bill Mittlefehldt, John Fischer

1. The meeting was called to order at 7:00 A.M. by **K. Bovee**.
2. **Approve Agenda:**
  - I. **Motion** to approve Agenda as amended by **A. Braud**. **Second** by **D. Korri**. **Motion** passed unanimously.
3. **Meeting Minutes:**
  - I. The minutes of the regular meeting #177, October 21, 2014, **Motion** to approve the minutes by **K. Kuettel**. **Second** by **D. Korri**. **Motion** passed unanimously.
4. **Public Comments/Input:**
  - I. **B. Mittlefehldt** discussed the October 10, 2014 meeting with Senator Thomas Bakk. He provided the Board an outline of the conversation.
5. **Communications/Correspondence:** None.
6. **Treasurer's Report: Scott Smith**
  - I. **Motion** by **S. Smith** to approve the monthly payables in the amount of \$63,377.07. **Second** by **K. Kuettel**. **Motion** passed unanimously.
  - II. Knife River/Larsmont Sanitary District has paid what they owed the District.
  - III. **Motion** by **S. Smith** to approve Abbie Spahn of FiOp to make ACH deposits to North Shore Bank. **Second** by **K. Kuettel**. **Motion** passed unanimously.
7. **Legal Issues: Fryberger, Mia Thibodeau**
  - I. **S. Smith** has agreed to serve another three year term on the Board.
  - II. The PFA Loan Restructure Request letter has been sent.
  - III. **M. Thibodeau** discussed the new connection fee. **Motion** by **S. Smith** to reduce the new connection fee by the engineering fee, currently \$5,800.00, and to revise the new connection application to state that applicants are to pay actual engineering costs separately, not to exceed \$5,800.00. **Second** by **K. Kuettel**. **Motion** passed unanimously.
8. **Engineer's Report: MSA, Joe Jurewicz:**
  - I. **J. Jurewicz** discussed the problem with access to the odor control building located at 47<sup>th</sup> Avenue East. The asphalt path is blocking the ability to open the door.
  - II. The Hickok new connection will be MSA's first connection review for the District.
9. **Operations Committee: Dean Korri:**
  - I. A committee meeting will be held before the next Board meeting.

10. **Operations Report: PeopleService, Eric Appelwick**
  - I. **E. Appelwick** stated the Commercial CAF billing proposal is still being reviewed.
  - II. **E. Appelwick** noted the Level Sensor at the Retention Tank is shorting.
  - III. **E. Appelwick** discussed the failure of the heater at Lift Station 1. Agate Electric has been contacted.
  - IV. **E. Appelwick** stated the annual cleaning of the Retention Tank took place twice, because of a diversion by WLSSD.
  - V. **E. Appelwick** stated that there were no afterhours call outs in October, and only one to date in November.
  - VI. **B. McNamara** met with PeopleService staff to discuss the transition to the new reporting format.
  
11. **New Business:** None.
  
12. **Old Business:**
  - I. 7925 Congdon Boulevard easement is completed.
  - II. Easement Database
  - III. Commercial CAF billing proposal
  
13. **Adjourn: Motion** to adjourn meeting by **K. Kuettel**. **Second** by **K. Bovee**. **Motion** passed unanimously at 8:35 A.M.

Minutes Approved by:  12.16.14  
 Chair Date

Katherine A Kuettel 12/16/2014  
 Secretary Date

**Next Meeting Date:** The next meeting will be held at 7:00 am at French River Lutheran Church on December 16th.

Minutes taken by: Zach Meyers  
 DNSSD Mtg # 178, 111814, Minutes