

Duluth/North Shore Sanitary District – Board of Managers

Meeting # 177 7:00 A.M October 21, 2014

French River Lutheran Church

Board Members Present: Scott Smith, Kevin Bovee, Angela Braud, Katie Kuettel, Dean Korri
Board Members Absent: None
Others Present: Zach Meyers, Paul Christensen, Mia Thibodeau, Joe Jurewicz, Deb Medlin

1. The meeting was called to order at 7:00 A.M. by **K. Bovee**.
2. **Approve Agenda:**
 - I. **Motion to approve Agenda by K. Kuettel. Second by D. Korri. Motion passed unanimously.**
3. **Meeting Minutes:**
 - I. The minutes of the regular meeting #176, September 16, 2014, **Motion to approve the minutes as amended by K. Kuettel. Second by D. Korri. Motion passed unanimously.**
4. **Public Comments/Input: None.**
5. **Communications/Correspondence:**
 - I. **D. Korri** discussed the meeting with Minnesota State Senator Thomas Bakk in Saint Paul, regarding potential debt relief and interest reduction on loans. Bill Mittlefehldt, Kevin Walli of Fryberger, and Jeff Freeman of PFA were also in attendance.
6. **Treasurer's Report: Scott Smith**
 - I. **D. Medlin** presented the 2013 audit.
 - II. **Motion by S. Smith to approve the monthly payables in the amount of \$42,120.45. Second by K. Kuettel. Motion passed unanimously.**
 - III. **S. Smith** discussed the bill back at 5103 North Shore Drive.
 - IV. **S. Smith** discussed 5523 North Shore Drive. **Motion by S. Smith to approve bill back upon receipt of the change of status application. Second by K. Kuettel. Motion passed unanimously.** The bill back would show \$200 less for the application fee and \$148 less for the August and September monthly fee.
 - V. **S. Smith** discussed 9439 Congdon Boulevard. **Motion by S. Smith to approve bill back. Second by K. Kuettel. Motion passed unanimously.**
 - VI. **S. Smith** discussed the assessment at 5573 North Shore Drive.
7. **Legal Issues: Fryberger, Mia Thibodeau**
 - I. **M. Thibodeau** discussed the resolution certifying past due user fees and unpaid debt service fees.
 - II. **Motion by S. Smith to not certify past due user fees under \$100.00. Second by K. Kuettel. Motion passed 3-1.**
 - III. **Motion by K. Kuettel to approve the resolution 10/21/2014 to certify unpaid and delinquent charges and unpaid debt service charges. Second by S. Smith. Motion passed unanimously.**
 - IV. **M. Thibodeau** discussed the PFA loan restructure request letter. **Motion by A. Braud to approve submittal of the loan restructure request to the PFA. Second by S. Smith. Motion passed unanimously.**
 - V. **Motion by K. Kuettel to approve the updated application for new connections as presented. Second by S. Smith. Motion passed unanimously.**

8. **Engineer's Report: MSA, Joe Jurewicz:** None.
9. **Operations Committee: Dean Korri:** None.
10. **Operations Report: PeopleService, Zach Meyers**
- I. Z. Meyers stated the Commercial CAF billing proposal is still being reviewed.
 - II. Z. Meyers discussed the Level Sensor at the Retention Tank.
 - III. Z. Meyers discussed the positive effects of the new air relief valves that were installed, six more were ordered.
 - IV. Z. Meyers discussed the excavation at 13 N 80th Avenue East. Shelton Excavating was the contractor onsite. The ground was soggy, however, the sewer lines were not leaking.
 - V. Z. Meyers mentioned the odor control media change at Lift Station 1 is scheduled to take place at the end of October.
 - VI. Z. Meyers discussed the new connection application for 5555 North Shore Drive. **Motion** by S. Smith to approve the new connection application pending the \$26,000 payment. **Second** by K. Kuettel. **Motion** passed unanimously.
11. **New Business:** None.
12. **Old Business:**
- 7925 Congdon Boulevard Easement
 - 5664 North Shore Drive easements have been signed.
 - Easement Database
13. **Adjourn: Motion** to adjourn meeting by K. Bovee. **Second** by A. Braud. **Motion** passed unanimously at 9:35 A.M.

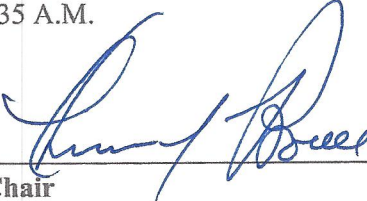
Minutes Approved by:

Chair

Date

Secretary

Date

 11.18.14

 11/18/2014

Next Meeting Date: The next meeting will be held at 7:00 am at French River Lutheran Church on November 18th.

Minutes taken by: Zach Meyers
DNSSD Mtg # 177, 102114, Minutes