

Duluth/North Shore Sanitary District – Board of Managers

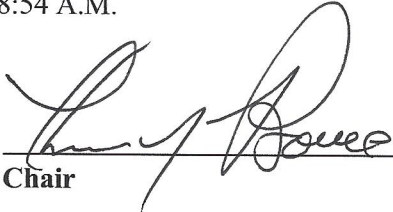
Meeting # 164 7:00 A.M September 17, 2013

French River Lutheran Church

Board Members Present: Scott Smith, Kevin Bovee, Angela Braud, Katie Kuettel, Dean Korri
Board Members Absent: None.
Others Present: Eric Appelwick, Zach Meyers, Casey Werner, John Fischer, Mia Thibodeau

1. The meeting was called to order at 7:01 A.M. by **K. Bovee**.
2. **Approve Agenda:**
 - I. **Motion** to approve Agenda as printed by **K. Kuettel**. **Second** by **D. Korri**. **Motion** passed unanimously.
3. **Meeting Minutes:**
 - I. The minutes of the regular meeting #163, August 20, 2013, **Motion** to approve the minutes by **K. Kuettel**. **Second** by **S. Smith**. **Motion** passed unanimously.
4. **Public Comments/Input: None.**
5. **Communications/Correspondence: None.**
6. **Treasurer's Report: Scott Smith**
 - I. **E. Appelwick** explained the reason for using Lind's Septic Service and Midway Sewer at 2396 Old North Shore Road.
 - II. **Motion** by **S. Smith** to pay the bills as presented in the amount of \$40,222.75. **Second** by **D. Korri**. After discussion, **Motion** passed unanimously.
 - III. **S. Smith** said he will contact John Bray about questions he has about the KRLSD complaint.
 - IV. **Motion** by **S. Smith** to set the 2014 Debt Service Fee at \$1000.00. **Second** by **K. Kuettel**. After discussion **Motion** passed unanimously.
 - V. **S. Smith** stated he will contact B. McNamara to provide a notice in the Debt Service Fee bill.
 - VI. **C. Werner** discussed changes to the 2014 new connection fee. **Motion** by **S. Smith** to table the new connection fee. **Second** by **K. Kuettel**. **Motion** passed unanimously.
 - VII. **Motion** by **K. Kuettel** to set the 2014 monthly service fee at \$74.00. **Second** by **S. Smith**. **Motion** passed unanimously.
 - VIII. **Motion** by **S. Smith** to approve the 2014 Budget as presented. **Second** by **K. Kuettel**. After discussion, **Motion** passed unanimously.
7. **Legal Issues: Fryberger, Mia Thibodeau**
 - I. **M. Thibodeau** stated she had informed B. McNamara that there is not a Capital Fund Expenditures limit for transferring funds to pay for capital expenditures.
 - II. **M. Thibodeau** stated that B. McNamara has provided an approval list of delinquent users for mailing notice letters. **Motion** by **K. Kuettel** to approve the list of delinquent users for mailing notice letters. **Second** by **S. Smith**. After discussion, **Motion** passed unanimously.
8. **Engineer's Report: Ayres and Associates, Casey Werner**
 - I. **C. Werner** stated he has not heard any updates on the culvert replacement project on North Shore Drive.

9. **Operations Committee: None.**
10. **Operations Report: PeopleService, Eric Appelwick**
- I. **E. Appelwick** further discussed the call out at 2396 Old North Shore Drive.
 - II. **E. Appelwick** discussed a new proposed sewer connection on North Shore Drive. **Motion** by **K. Kuettel** to approve the proposed sewer connection as presented. **Second** by **D. Korri**. After discussion, **Motion** passed unanimously.
 - III. **Motion** by **D. Korri** to approve DeCaigney Excavating's contractor application. **Second** by **S. Smith**. **Motion** passed unanimously.
 - IV. **E. Appelwick** discussed some changes that were made to the PeopleService contract.
11. **New Business: None.**
12. **Old Business: None.**
13. **Adjourn: Motion** to adjourn meeting by **K. Bovee**. **Second** by **K. Kuettel**. **Motion** passed unanimously at 8:54 A.M.

Minutes Approved by:  12.17.13
 Chair Date

Katherine A Kuettel 12/17/2013
 Secretary Date

Next Meeting Date: The next meeting will be held at 7:00 am at French River Lutheran Church on October 15th.

Minutes taken by: Zach Meyers
 DNSSD Mtg # 164, 091713, Minutes