

Duluth/North Shore Sanitary District – Board of Managers

Meeting # 163 7:00 A.M August 20, 2013

French River Lutheran Church

Board Members Present: Scott Smith, Kevin Bovee, Angela Braud, Katie Kuettel
Board Members Absent: Dean Korri
Others Present: Eric Appelwick, Zach Meyers, Casey Werner, John Fischer, Mia Thibodeau, Mary Ann Sironen, Becky McNamara

1. The meeting was called to order at 7:04 A.M. by **K. Bovee**.
2. **Approve Agenda:**
 - I. **Motion** to approve Agenda as printed by **S. Smith**. **Second** by **K. Kuettel**. **Motion** passed unanimously.
3. **Meeting Minutes:**
 - I. The minutes of the regular meeting #162, July 16, 2013, **Motion** to approve the minutes by **K. Kuettel**. **Second** by **S. Smith**. **Motion** passed unanimously.
4. **Public Comments/Input: None.**
5. **Communications/Correspondence:**
 - I. **Motion** by **K. Kuettel** to change the status of 5105 North Shore Drive, from active to inactive. **Second** by **S. Smith**. **Motion** passed unanimously.
6. **Treasurer's Report: Scott Smith**
 - I. **Motion** by **S. Smith** to pay the bills as presented in the amount of \$45,474.81. **Second** by **K. Kuettel**. After discussion, **Motion** passed unanimously.
 - II. **E. Appelwick** discussed reimbursement for 5317 North Shore Drive, because the homeowner made a direct payment to Midway Sewer.
 - III. **B. McNamara** discussed bill backs for Gardenwood, 8419 Congdon Blvd., and Lake Breeze.
 - IV. **K. Kuettel** noted that the current accounts receivable is \$131,954, of which Knife River owes \$71,321.53.
 - V. **B. McNamara** mentioned that the current resolution for capital expense repairs is set at \$5000.00. After discussion, it was stated that a new resolution will be presented to the Board at the next month's meeting.
 - VI. **S. Smith** said J. Bray has filed a summons and complaint against Knife River.
 - VII. **B. McNamara** gave an overview of the 2014 budget process, along with discussion on debt payment options.
 - VIII. **B. McNamara** proposed a rate of \$6.49 per 1000 gallons for 2014 KRLSD flows. **Motion** by **S. Smith** to approve the rate. **Second** by **K. Kuettel**. **Motion** passed unanimously.
7. **Legal Issues: Fryberger, Mia Thibodeau**
 - I. **M. Thibodeau** confirmed that the Jared Peterson release letter has been signed.
8. **Engineer's Report: Ayres and Associates, Casey Werner**
 - I. **C. Werner** discussed their new service installation fee. After discussion, it was stated that the new service fee will be revisited. **S. Smith** stated that he will look into the costs of new service in other area districts.
 - II. **C. Werner** stated that St. Louis County has started the culvert replacement project on North Shore Drive.

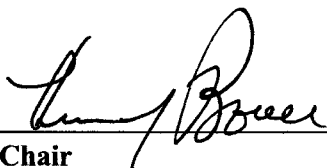
9. **Operations Committee:**
 - I. **E. Appelwick** stated that the installation of the pressure transducer for the retention tank has been put on hold because the control panel is an ICS panel. **E. Appelwick** stated he will contact ICS to obtain the PLC code along with a wiring diagram.

10. **Operations Report: PeopleService, Eric Appelwick**
 - I. **E. Appelwick** stated that the riser pipe that was installed at Lift Station #2 has improved the H2S levels of station significantly.
 - II. **E. Appelwick** stated that Shelton Excavating is working on having a flexible tube made to install in the manhole located at Ryan Road in an effort to reduce the turbulence of the influent flow.
 - III. **E. Appelwick** stated that Shelton Excavating has completed the FEMA work at the retention tank and Ryan Road.
 - IV. **E. Appelwick** discussed the PeopleService contract. The contract will be reviewed at the next Board meeting.

11. **New Business: None.**

12. **Old Business: None.**

13. **Adjourn: Motion** to adjourn meeting by **K. Bovee**. **Second** by **K. Kuettel**. **Motion** passed unanimously at 9:50 A.M.

Minutes Approved by:  9-17-13
 Chair Date

Katherine A Kuettel 17 ^{Sept} ~~Oct~~ 2013
 Secretary Date

Next Meeting Date: The next meeting will be held at 7:00 am at French River Lutheran Church on September 17th.

Minutes taken by: Zach Meyers
 DNSSD Mtg # 163, 082013, Minutes