

Duluth/North Shore Sanitary District – Board of Managers

Meeting # 162 7:00 A.M July 16, 2013

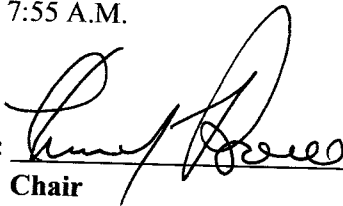
French River Lutheran Church

Board Members Present: Scott Smith, Kevin Bovee, Angela Braud, Katie Kuettel, Dean Korri
Board Members Absent: None
Others Present: Eric Appelwick, Zach Meyers, Casey Werner, John Fischer, Mia Thibodeau, Mary Ann Sironen

1. The meeting was called to order at 7:01 A.M. by **K. Bovee**.
2. **Approve Agenda:**
 - I. **Motion** to approve Agenda as printed by **S. Smith**. **Second** by **K. Kuettel**. **Motion** passed unanimously.
3. **Meeting Minutes:**
 - I. The minutes of the regular meeting #160, May 21, 2013, **Motion** to approve the minutes by **K. Kuettel**. **Second** by **S. Smith**. **Motion** passed unanimously.
 - II. The minutes of the regular meeting #161, June 18, 2013, **Motion** to approve the minutes by **K. Kuettel**. **Second** by **S. Smith**. **Motion** passed unanimously.
4. **Public Comments/Input: None.**
5. **Communications/Correspondence:**
 - I. **Motion** by **S. Smith** to engage the Office of the State Auditor to proceed with the 2012 audit. **Second** by **D. Korri**. **Motion** passed unanimously.
6. **Treasurer's Report: Scott Smith**
 - I. **Motion** by **S. Smith** to pay the bills as presented in the amount of \$28,265.33 but will continue to hold the check for Midway Sewer Service based on a possible mischarge. **Second** by **D. Korri**. **Motion** passed unanimously.
 - II. **E. Appelwick** explained three proposed bill backs. **E. Appelwick** will draft a letter to send to the properties. **Motion** to approve bill backs by **S. Smith**. **Second** by **K. Kuettel**. **Motion** passed unanimously.
 - III. **Motion** by **S. Smith** to authorize J. Bray to file complaint to Saint Louis County District Court regarding Knife River/Larsmont Sanitary District. **Second** by **D. Korri**. After discussion, **Motion** passed unanimously.
7. **Legal Issues: Fryberger, Mia Thibodeau**
 - I. **M. Thibodeau** stated that MN Statute 115 has been recodified to MN Statute 442-A.
 - II. **M. Thibodeau** requested that the PeopleService contract remain on the agenda for the August meeting.
8. **Engineer's Report: Ayres and Associates, Casey Werner**
 - I. **C. Werner** stated that there was an Operations Committee meeting to review some updates and revisions to the new connection specifications. **C. Werner** will forward the changes to **M. Thibodeau**.
9. **Operations Committee:**
 - I. **E. Appelwick** reviewed the reasoning for installing a pressure transducer in the retention tank. **Motion** by **D. Korri** to approve installation pending receipt of written quote of \$2500.00 or less from SyCom. **Second** by **K. Kuettel**. **Motion** passed unanimously.

10. **Operations Report: PeopleService, Eric Appelwick**
- I. **E. Appelwick** stated that a positive displacement pump has been installed at 9628 Congdon Blvd. to prevent nuisance alarms from mainline pressure.
 - II. **E. Appelwick** stated that he has ordered parts and supplies from W.W. Goetsch but has not received an invoice yet.
 - III. **E. Appelwick** stated that the Lake Breeze sewer basins have been pumped out due to loss of electricity as a result of the fire. No District equipment was damaged.
11. **New Business:**
- I. **M. Sironen** said that Duluth Township is exploring possible locations for senior housing within the District.
12. **Old Business:**
- I. **J. Fischer** stated he will withdraw his previous funding proposal. **M. Thibodeau** recommended drafting a request for an appropriation from the State of Minnesota's general fund. **J. Fischer** stated he will look into it.
13. **Adjourn: Motion** to adjourn meeting by **K. Bovee**. **Second** by **K. Kuettel**. **Motion** passed unanimously at 7:55 A.M.

Minutes Approved by:

 8/20/13
 Chair Date

 8/20/2013
 Secretary Date

Next Meeting Date: The next meeting will be held at 7:00 am at French River Lutheran Church on August 20th.

Minutes taken by: Zach Meyers
 DNSSD Mtg # 162, 071613, Minutes