

# Duluth/North Shore Sanitary District – Board of Managers

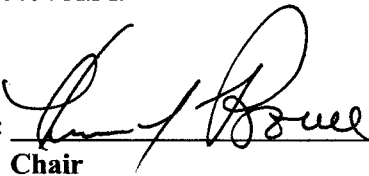
Meeting # 160 7:00 A.M May 21, 2013

French River Lutheran Church

Board Members Present: Scott Smith, Angela Braud, Katie Kuettel, Dean Korri  
Board Members Absent: Kevin Bovee  
Others Present: Eric Appelwick, Zach Meyers, Casey Werner, John Fischer, Mia Thibodeau

1. The meeting was called to order at 7:05 A.M. by **D. Korri**.
2. **Approve Agenda:**
  - I. **Motion** to approve Agenda as printed by **K. Kuettel**. **Second** by **S. Smith**. **Motion** passed unanimously.
3. **Meeting Minutes:**
  - I. The minutes of the regular meeting #158, March 19, 2013, **Motion** to approve the minutes by **K. Kuettel**. **Second** by **A. Braud**. **Motion** passed unanimously.
  - II. The minutes of the regular meeting #159, April 16, 2013, **Motion** to approve the minutes by **K. Kuettel**. **Second** by **A. Braud**. **Motion** passed unanimously.
4. **Public Comments/Input: None**
5. **Communications/Correspondence: None**
6. **Treasurer's Report: Scott Smith**
  - I. **Motion** by **S. Smith** to pay the bills as presented in the amount of \$30,588.54. **Second** by **K. Kuettel**. **Motion** passed unanimously.
  - II. **S. Smith** stated that he had contacted John Bray about arbitration with Knife River/Larsmont Sanitary District. John said he would contact Russell Conrow to suggest an agreement to abide by the American Arbitration Association's rules. **Motion** by **D. Korri** to authorize arbitration. **Second** by **K. Kuettel**. After discussion, **Motion** passed unanimously.
  - III. **Motion** by **S. Smith** to accept electronic payments from the State, for State owned properties. **Second** by **D. Korri**. **Motion** passed unanimously.
7. **Legal Issues: Fryberger, Mia Thibodeau**
  - I. **M. Thibodeau** received a call from Jared Peterson regarding his 2012 debt service fee. Mr. Peterson claims that the 2012 debt service fee should not apply to his property because the language in Ordinance I was not clear about charging the debt service fee to users who are not discharging to the system. Mr. Peterson threatened to sue the District over this matter. Mr. Peterson indicated that if the Board removed his 2012 debt service fee he would not sue the District or abandon his system and would sign a Release indicating the same. He also agreed to continue to pay the debt service fee in the future. **Motion** by **D. Korri** to remove the 2012 debt service fee from Jared Peterson's property in the District, due to the costs of litigation being higher to district residents than the cost of the debt service fee. **Second** by **A. Braud**. After discussion, **Motion** passed unanimously. **M. Thibodeau** to draft Release and contact Mr. Peterson. Upon signature of Release, **M. Thibodeau** to arrange for removal of the debt service fee.

8. **Engineer's Report: Ayres and Associates, Casey Werner**
  - I. **C. Werner** stated that he will be updating the new connection specifications. He will send revisions of the updates to the Operations Committee for review. These updates will reflect the State of Minnesota standards.
  - II. **C. Werner** stated that the rules for new connections should be reviewed by the Operations Committee.
  
9. **Operations Committee: Dean Korri**
  - I. **E. Appelwick** contacted Al Parrella at WLSSD, and Al recommended Ch2M Hill for consultation, He suggested trying a few fixes for the odor control issue first.
  - II. **C. Werner** suggested trying the discussed plan for submerging the influent pipe at Ryan Road.
  
10. **Operations Report: PeopleService, Eric Appelwick**
  - I. **E. Appelwick** stated that 9127 East Superior Street had an issue with frost closing the curb stop.
  - II. **E. Appelwick** stated that PeopleService has replaced the batteries in the dialers. He also mentioned that an issue with the UPS at Lift Stations I and II has been resolved. An H2S meter has been installed at Ryan Road and is currently logging data.
  
11. **New Business:**
  - I. **S. Smith** stated that there should be a card or magnet containing information about billing and emergency contacts for the users. **E. Appelwick** said he will check on cost and will gather a proposal for the Board.
  
12. **Old Business:**
  - I. **J. Fischer** reviewed Dennis Fink's proposal for the Board. After discussion no decision was made. The proposal will be discussed at the next meeting.
  
13. **Adjourn: Motion** to adjourn meeting by **S.Smith**. **Second** by **D. Korri**. **Motion** passed unanimously at 9:04 A.M.

Minutes Approved by:  7.16.13  
 Chair Date

Katherine A Kuettel 7/16/2013  
 Secretary Date

**Next Meeting Date:** The next meeting will be held at 7:00 am at French River Lutheran Church on June 18th.