

Duluth/North Shore Sanitary District – Board of Managers

Meeting # 159 7:00 A.M April 16, 2013

French River Lutheran Church

Board Members Present: Kevin Bovee, Scott Smith, Angela Braud, Katie Kuettel, Dean Korri
Board Members Absent: None
Others Present: Mary Ann Sironen, Eric Appelwick, Zach Meyers, Casey Werner,
Dennis Fink, John Fischer, Mia Thibodeau

1. The meeting was called to order at 7:05 A.M. by **K. Bovee**.
2. **Approve Agenda:**
 - I. **Motion** to approve Agenda as printed by **S. Smith**. **Second** by **K. Kuettel**. **Motion** passed unanimously.
3. **Meeting Minutes:**
 - I. The minutes of the regular meeting #157, February 19, 2013, **Motion** to approve the minutes by **K. Kuettel**. **Second** by **D. Korri**. **Motion** passed unanimously.
 - II. **Motion** to table the minutes of the regular meeting #158, March 19, 2013 by **K. Kuettel**. **Second** by **S. Smith**. **Motion** passed unanimously.
4. **Public Comments/Input:**
 - I. Mary Ann Sironen from the Town of Duluth mentioned that the Board of Equalization and Adjustment met. There were no complaints about the sewer. The town clerk is going to remind Mary Ann to have an explanation from the Board about how unpaid monthly fees and debt service fees are certified to property taxes.
 - II. John Fischer stated that he has been in contact with former St. Louis County Commissioner, Dennis Fink. John and Dennis presented a proposal, with options for obtaining funds for the H2S issue. After discussion, the Board made no decision on the proposal. The proposal will be reviewed at a later date.
5. **Communications/Correspondence: None**
6. **Treasurer's Report: Scott Smith**
 - I. **Motion** by **S. Smith** to pay the bills as presented in the amount of \$21,266.14. **Second** by **D. Korri**. **Motion** passed unanimously. **K. Kuettel** noted of the \$64,051.00 of the accounts receivable, \$39,008.85 is owed by Knife River.
 - II. **S. Smith** stated he and **K. Bovee** met with Bob Entzion, John Bray, and Russell Conrow about possibly entering into arbitration. **Motion** by **S. Smith** to allow the Operations Committee to enter negotiations with Knife River's attorney on the arbitration process. **Second** by **K. Kuettel**. **Motion** passed unanimously.
7. **Legal Issues: Fryberger, Mia Thibodeau**
 - I. **M. Thibodeau** stated that she will revise the disconnection policy, which will state, when a user goes from active service to inactive service, the effective date is the date of the completed application.
8. **Engineer's Report: Ayres and Associates, Casey Werner**
 - I. **C. Werner** stated that the Vortex system proposal for odor control, at Ryan Road, was not the best fit for the District.
 - II. **C. Werner** stated that Ayres and Associates received a proposal from a consultant called CH2M Hill for odor control. The proposal states that their approach would be to complete a study of the system. The second task is sampling. The third task is to determine the best way to prevent or treat the odor. The fourth task is to present a final report with the results of their study to the Board.

9. **Operations Committee: Dean Korri**

- I. **D. Korri** mentioned investigating the paths that WLSSD has taken with their odor control issues. **E. Appelwick** stated he would contact Al Parrella at WLSSD, to obtain further information on their odor control system. The decision to use CH2M Hill or another consultant will be discussed at the next Board meeting.

10. **Operations Report: PeopleService, Eric Appelwick**

- I. **E. Appelwick** introduced Zach Meyers as a new employee of PeopleService.
II. **E. Appelwick** presented a list of potential Inflow and Infiltration properties. He will investigate for I and I during the next couple months.

11. **New Business: None**

12. **Old Business: None**

13. **Adjourn: Motion** to adjourn meeting by **K. Bovee**. **Second** by **A. Braud**. **Motion** passed unanimously at 9:10 A.M.

Minutes Approved by:

Dean Korri
Use Chair

5-21-13
Date

Katherine A Kuetzel 5/21/2013

Secretary

Date

Next Meeting Date: The next meeting will be held at 7:00 am at French River Lutheran Church on May 21st.

Minutes taken by: Zach Meyers
DNSSD Mtg # 159, 041613, Minutes