

Duluth/North Shore Sanitary District – Board of Managers

Meeting # 136 7:00 A.M. May 17, 2011

French River Lutheran Church

Board Members Present: Katie Kuettel, Scott Smith, Angela Braud
Board Members Absent: Kevin Bovee, Dean Korri
Others Present: John Bowen, John Fischer, John Mason
Mary Frances Skala, Jim Bakken

1. The meeting was called to order at 7:00 am.
 2. **Approve agenda: Motion** to approve Agenda as presented by **K. Kuettel**. Second by **A. Braud**. Motion passed unanimously.
 3. **Minutes:** The minutes of the regular meeting # 135, April 15, 2011 were reviewed. **Motion** by **K. Kuettel**. To Approve the minutes with corrections. **Second** by **A. Braud**. Motion passed unanimously.
 4. **Public Comment / Input:**
 - I. None
 5. **Communications / Correspondence:**
 - I. None
 6. **Treasurer's Report: Scott Smith**
 - I. Payment of Bills: **Motion** by **K. Kuettel**. To pay the April bills as presented. Second by **A. Braud**. Motion passed unanimously.
 - II. **S. Smith** had questions regarding a letter sent to the D/NSSD Board of Managers from NTS regarding the request for credit for the work performed at the Scenic Café in March. The letter stated that NTS felt that it had handled the matter correctly and in doing so saved the district money. **J Bowen** commented that the district has no problem paying for work performed by NTS for work performed on weekends but had issue with the pumps not repaired in a timely manner and that the repairs should have been repaired on Saturday March 26, 2011. The board still thinks that the repairs at Scenic Café were not handled correctly and it was suggested by **M Skala** that the operations committee draft a letter to NTS stating the board's dissatisfaction with their performance and handling of the call out at the Scenic Café and expect better service in the future. A letter will also be drafted by the operations committee to relay the board's confidence and overall satisfaction in John Mason's performance as the District Superintendent. The letter will be signed by **K Bovee**.
 7. **Legal Issues: Fryberger, Mary Frances Skala**
 - I. None
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8. **Engineer's Report: Ayres and Associates, Jim Bakken**

- I. **J. Bakken** discussed the progress of the sewer realignment on Scenic Hwy 61. Northland Constructors attempted to bore the line and was unsuccessful due to the rock. Eric Blazing will be on site for Ayres during the construction and will document the placing of the line. John Mason and Eric Blazing attended a meeting with Al Goodman of Lake County regarding Northland's unsuccessful attempt at boring the line in and that Northland was looking for an alternative to the proposed plan for the alignment of the sewer line. Northland stated that they would be unable to excavate the proposed location. Al Goodman offered County trucks and equipment to complete the project if Northland was unwilling to complete the proposed project. An on site meeting with the Lake County, Northland Constructors, Eric Blazing and John Mason was held on May 16th 2011 and Northland agreed to complete the project as stated in the contract. Work is to be started on May 17th 2011 and completed in one week. The casing under the railroad bridge will be cut and redirected to the southwest. This should be included in the original bid. **J. Bakken** will check his records to make sure the casing work was included in the original bid. That portion of the line will be insulated due to the lack of pipe depth.
- II. **J. Bakken** discussed the progress with the new addition at the Ritchie residence located at 5163 North Shore Drive. The new line has been surveyed and tested. When documents are completed they will be sent to Fryberger for the new easement.
- III. **J. Bakken** informed the board that Ayres has moved their offices to 4602 Grand Avenue in the Denfeld Building. The office phone numbers will stay the same. **J. Bakken** asked how the resident should be charged. Currently Ayres charges a flat fee on new connections but will be charging time and materials for the Ritchie project. The operations committee will meet and discuss the need to revamp the permit process for remodel projects.

9. **Operations Committee: John Bowen**

- I. Flow has increased in April. Reference flow chart included with NTS' report.
- II. Database: is updated and St. Louis County is performing a data dump into the database at the first of every month and everything appears to be working fine with this process.

10. **Operations Report: NTS, John Mason**

- I. Restaurant sampling was completed and results are entered in the database. Lighthouse, Nokomis, Scenic Café were all out of compliance. Red Swan was the only one in compliance. Overall the grease numbers are trending down. The current standard is 100 mg/l for oil and grease. The other tests that are run are BOD and TSS and the restaurants are also out of compliance with those parameters. The need for enforcement should be looked at and a way to inform the restaurants that they are out of compliance with the D/NSSD ordinance and that they should take steps to come into compliance. **M Skala** will draft a letter to send to the restaurants regarding compliance.

- II S Smith had questions regarding a bill back for 9436 Congdon Blvd from Lind's Septic Service in the amount of \$473.37. J Mason explained that it was for recovering fuel oil from the grinder basin that was created from a leaking fuel oil tank on the property. Motion by K. Kuettel. To invoice 9436 Congdon in the amount of \$473.37. Second by A. Braud. Motion passed unanimously.
- III K. Kuettel asked about a call on Alseth Road where a resident had called the emergency phone number for back up and if it should be a bill back to the resident for the time spent investigating the issue. J Mason explained that generally on back-up calls and other general callouts where no problem is found or if it is an issue with the homeowner's piping there is no charge. If the issue is caused by a negligent act on behalf of the homeowner, the cost of the repair will be billed back to the resident.

11. Rates & Charges Committee: S. Smith

I. None

12. New Business: None.

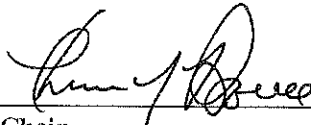
13. Old Business:

- I Knife River numbers were submitted to FIOP and it was estimated Knife River's portion of the back bone operating costs were equal to 27 %.
- II S Smith updated the Board on the Larsmont Community Assessment Feasibility Study. The study involves adding a sewer line that could connect to Knife River to the south and Two Harbors to the north.

14. Other: None.

15. Adjourn: Motion to adjourn meeting by K. Kuettel. Second by A. Braud. Motion passed unanimously.

Minutes Approved by:

 7.19.11
Chair Date

 7/19/2011
Secretary Date

Next Meeting Date: The next meeting will be held at 7:00 am at French River Lutheran Church on June 21st, 2011.