

Duluth/North Shore Sanitary District – Board of Managers

Meeting # 135 7:00 am April 19, 2011

French River Lutheran Church

Board Members Present: Kevin Bovee, Dean Korri, Katie Kuettel, Scott Smith, Angela Braud
Board Members Absent: None
Others Present: John Bowen, John Fischer, Mary Ann Sironen, John Mason
Mary Frances Skala, Jim Bakken

1. The meeting was called to order at 7:00 am.
2. **Approve agenda:** motion to approve Agenda with the addition of Rates and Charges Committee after Engineer's Report by **S. Smith**. Second by **K. Kuettel**. Motion passed unanimously.
3. **Minutes:** the minutes of the regular meeting # 134, March 15, 2011 were reviewed. Motion to approve as written by **S. Smith**. Second by **K. Kuettel**. Motion passed unanimously.
4. **Public Comment / Input:**
 - I. **MA Sironen:** the French River Lutheran Church needs a document stating the grinder pump has been removed from the Carrie Anderson property. **J. Mason** conducted a site visit and confirmed that the basin was still installed and that the property owner will need to contact the district and request the proper forms for removal.
5. **Communications / Correspondence:**
 - I. None
6. **Treasurer's Report: Scott Smith**
 - I. **S. Smith** had questions regarding multiple visits to the Scenic Café and thought that NTS should have fixed the system at the initial visit or the second visit. **J. Mason** talked about the chain of events leading up to the repair of the system. Grease was not the cause of the problem at the Scenic Café so a bill back was not necessary. **J. Bowen** presented the board a breakdown of charges that he thought the district should pay. The district was charged a total of \$ 2,652.58 and is proposing that the district should pay NTS \$1,208.94
 - II. Payment of Bills: motion by **S. Smith** to pay the March bills as presented he requested that NTS justify \$ 1,443.64 deemed as unnecessary costs. Second by **K. Kuettel**. Motion passed unanimously.
 - III. **K. Bovee** had questions regarding a Hydro Klean invoice for \$422.63. **J. Mason** will clarify and communicate with **S. Smith**.
7. **Legal Issues: Fryberger, Mary Frances Skala**
 - I. **J. Mason** asked if there was a policy in place to address illegal discharges to the system by homeowners. A fuel oil spill was reported at 9436 Congdon Blvd. and fuel oil was present in the basin. The home owner was notified that their service will be disconnected until the homeowner resolves the problem. Mary Frances confirmed that this was the proper action. **D.Korri** asked how the system was shut down, was the electrical shut off. **J. Mason** stated that the system was left on in case of back up due to I&I.

8. **Engineer's Report: Ayres and Associates, Jim Bakken**

- I. **J. Bakken** discussed the proposed work at Richie property located at 5163 North Shore Drive. Three construction options for the addition of a greenhouse were presented to Ayres Associates for review; any of the three was acceptable depending on what was found during construction in regards to the slope of the pipe and the elevation of the grinder basin. **J. Mason** added information on the connection from the house to the grinder basin. Photos were taken and uploaded to the database.
- II. Motion by **D. Korri** to approve the construction at 5163 North Shore Drive in the existing easement and hook up to the system pending approval from the district's engineer and superintendent and the execution of the amended easement. Second by **S. Smith**. Motion passed unanimously.
- III. **J. Mason** discussed a meeting with Duluth Township to discuss the permit process between the township and the district and the need for a new permit process for additions to existing properties. The Operations Committee will discuss this issue.
- IV. **J. Bakken** discussed the sewer realignment on Scenic Hwy 61 and presented the costs proposal provided by Northland Constructors to the line. The easiest and most cost affective would be running it along the existing location in the new county right of way. The plans show the line very shallow in the area and rock will need to be removed and a cost was included as an alternate in the contract for around \$11,000 to \$12,000 dollars. **M. Skala** talked about the upcoming April 20th, 2011 meeting with the Lake County Board and Knife River providing the financing of the project. The topic of Knife River providing financing the project was discussed and will be a topic at the meeting.

9. **Rates & Charges Committee: Kevin Bovee**

- I. **K. Bovee** discussed the expected costs for the sewer realignment project is expected to run about \$80,000.00 dollars. It was discussed that a meeting will be held on April 20th, with Knife River regarding the calculation on how they are presently invoiced for their portion of back bone and operating costs along with their portion of the sewer realignment costs. **D. Korri** asked the question "If the entire portion of the line to be moved is in Lake County shouldn't the cost be split 50/50 between D/NSSD and Knife River"Knife River currently contributes 23% of the District's flow.
- II. **K. Bovee** asked that the Rates and Charges Committee be given the authority to make decisions for the sewer realignment project on behalf of the D/NSSD. **J. Bakken** assigned Eric Blazing from Ayres to be onsite to oversee the construction of the sewer realignment.
- III. Motion by **D. Korri** to give the Rates & Charges Committee permission to negotiate an arrangement with Knife River to pay for the sewer realignment. Second by **K. Kuettel** Motion passed unanimously.

10. **Operations Committee: Dean Korri**

- I. Flow: flow has increased due to I&I. in the system .Reference flow chart included with NTS' report.
- II. Database: not all data for March has been entered. **J. Mason** will be updated.
- III. Motion by **D.Korri** to accept **J. Bowen's** offer and appoint him to the operations committee as a citizen liaison. Second by **S. Smith**. Motion passed unanimously.

11. **Operations Report: NTS, John Mason**

- I. Restaurant sampling was completed and results will be uploaded to the database as they become available. The restaurants sampled were Lighthouse, Nokomis, Red Swan, and Scenic Café.
- II. Monthly FOG inspections were completed at the restaurants.
- III. 5683 North Shore Drive had an overflow due to an incorrectly wired component by NTS. The spill was reported to the Minnesota Duty Officer and to the MPCA.
- IV. 7437 East Superior Street residence will be rebuilt after a fire. The foundation will remain the same.
- V. **K. Bovee** asked about a decorative ring around the basin at 7811 Congdon Blvd. is it a violation of the ordinance. **J. Mason** responded that it was not because access to the basin was not hindered.

12. **New Business:** None.

13. **Old Business:** None.

14. **Other:** None.

15. **Adjourn:** Motion to adjourn meeting by **K. Bovee**. Second by **S. Smith**. Motion passed unanimously.

Minutes Approved by:

Chair

Date

Secretary

Date

Next Meeting Date: The next meeting will be held at 7:00 am at French River Lutheran Church on May 17th, 2011.

Minutes taken by: John Mason

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